

**MINUTES  
PENNSAUKEN TOWNSHIP COMMITTEE  
BUSINESS REORGANIZATION MEETING  
JANUARY 6, 2022**

A hybrid Reorganization Meeting of the Pennsauken Township Committee was held at the Pennsauken Country Club, 3800 Haddonfield Road, Pennsauken, NJ 08109 on Thursday, January 6, 2022.

The Reorganization Meeting was called to order by Municipal Clerk at 6:30 pm who also called for the Salute to the flag and a moment of silence.

The announcement of compliance of the "Senator Byron M. Baer Open Public Meetings Act" followed.

Committeeman Marco DiBattista who served as Mayor in 2021 also acknowledged the dignitaries and VIP's in attendance via ZOOM. He also gave remarks on how Committee worked together to reach the accomplishments and goals throughout 2021 even through the continued difficulties of the pandemic. Mr. DiBattista also acknowledged several individuals for going above and beyond.

The Municipal Clerk, acknowledged the certifications of the election, designating Marco DiBattista, Jessica Rafeh, Nicole Roberts and Patrick Olivo as the successful candidates for the Office of Township Committee.

Former Committeeman Bill Orth symbolically administered the Oath of Office to Committeeman DiBattista as his wife Nitsa was present to hold the bible.

David Luthman, Esq. administered the Oath of Office to Jessica Rafeh as her father, Farris held the Bible and her family stood by her side.

David Luthman, Esq. administered the Oath of Office to Nicole Roberts as her husband, Darryl held the bible.

The Oath of Office was symbolically administered by former Committeeman Bill Orth to Committeeman Olivo as his brother Chief Phil Olivo held the bible.

The meeting commenced with a Roll Call by the Township Clerk.

Committeeman Marco DiBattista  
Committeeman Vincent Martinez  
Committeeman Patrick Olivo  
Committeewoman Jessica Rafeh  
Committeewoman Nicole Roberts

Also present were Administrator Tim Killion, Township Clerk Pamela Scott-Forman and Director of Regulatory services Shakir Ali.

Consideration of /and Possible Actions on Any Request for Electronic participation During this Reorganization meeting on ZOOM

Committeeman DiBattista moved a motion to proceed on ZOOM  
Committeewoman Rafeh seconded the motion  
A 5/0 voice vote was recorded

The Municipal Clerk announced the floor was opened to accept nominations for Mayor.

Committeeman DiBattista nominated Committeewoman Rafeh; no other nominations were given.

The floor was closed to nominations.

Committeeman DiBattista moved a motion to approve resolution 2022:01  
Committeeman Olivo seconded the motion  
An affirmative 5/0 roll call vote was recorded.

**RESOLUTION NO. 2022:1 RESOLUTION DESIGNATING THE MAYOR OF THE TOWNSHIP OF PENNSAUKEN FOR 2022**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **JESSICA RAFEH** is hereby designated Chairperson of the Township Committee for the Year 2022, and that hereafter he will be known as **MAYOR** of the Township of Pennsauken and shall be delegated to act as Chairperson of the Township Committee and shall be authorized to undertake and complete all acts or activities permitted or required of her in the Office of the Mayor.

BE IT FURTHER RESOLVED that a certified copies of this Resolution will be forwarded by the Township Clerk to all Department Heads.

Committeewoman Rafeh was symbolically sworn into office by former Committeeman ack Killion as her husband Hussan held be bible and her family flanked her side.

Mayor Rafeh thanked her family, friends, Administration and Mr. Jack Killion for being her mentor and supporter. Her speech was given in both English and Spanish as she encouraged her fellow Latino's and females to be encouraged and to get involved.

Mayor Rafeh opened the floor for nominations for Deputy Mayor.

Committeeman Martinez nominated Nicole Roberts; no other nominations were made.

**RESOLUTION NO. 2022:2 RESOLUTION DESIGNATING THE DEPUTY MAYOR OF THE TOWNSHIP OF PENNSAUKEN FOR 2022**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **NICOLE ROBERTS** is hereby designated Vice Chairperson of the Township Committee for the Year 2022, and that hereafter she will be known as DEPUTY MAYOR of the Township of Pennsauken and that she shall be delegated to act as Vice Chairperson of the Township Committee and shall be authorized to undertake and complete all acts or activities permitted or required of her in the Office of Deputy Mayor.

BE IT FURTHER RESOLVED that a certified copies of this Resolution will be forwarded by the Township Clerk to all Department Heads.

*Committeeman DiBattista moved a motion to approve resolution 2022:2  
Committeeman Olivo seconded the motion  
An affirmative 5/0 roll call vote was recorded.*

Committeewoman Roberts was sworn in symbolically by former Committeeman Jack Killion as her husband Darryl held the bible and her family stood beside her.

Deputy Mayor Roberts thanked her family for supporting her and being so understanding when "she can't be there" she commented that she's extremely happy to be part of "the team." She thanked Jack Killion for believing in her and the residents for voting for her.

Committeeman Olivo gave brief remarks and thanked everyone on Zoom for logging in including his wife and parents. Mr. Olivo commented on the double historic aspect of the first female team of Mayor and Deputy Mayor and the historical aspect of the evening.

Committeeman Martinez spoke briefly and commented on the incredible opportunity he has to work with his colleagues everyday towards "our" vision. He congratulated the newly sworn in Mayor and Deputy Mayor.

**RESOLUTION NO. 2022:3 RESOLUTION APPOINTING PAMELA SCOTT-FORMAN AS THE MUNICIPAL CLERK OF PENNSAUKEN TOWNSHIP**

WHEREAS, The Municipal Clerk is the oldest of public servants in local government, along with the Tax Collector. The profession traces back before Biblical times and,

WHEREAS, The Municipal Clerk is the hub of government, being a link between the community and the Township and,

WHEREAS, The Office of the Municipal Clerk has many statutory duties, which includes Secretary to the Governing Body, Chief Administrative Officer of all local elections, Chief Registrar of Voters and the Custodian of Records and,

WHEREAS, The Municipal Clerk is also the custodian of the Official Township Seal, and

WHEREAS, pursuant to NJSA 400A-9-133, Administrative Personnel, there exists a need for the appointment of a Registered Municipal Clerk (RMC).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey that PAMELA SCOTT-FORMAN holds the RMC designation, be and hereby is appointed Municipal Clerk to the Township of Pennsauken for a term of three (3) years retroactive from December 9, 2021 through December 9, 2024.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and the Director of the Division of Local Government Services.

*Committeeman Olivo moved a motion to approve resolution 2022:3*

*Committeeman DiBattista seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*

**RESOLUTION NO. 2022:4 RESOLUTION APPOINTING A MUNICIPAL ADMINISTRATOR FOR THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **Tim Killion** be and hereby is appointed the Municipal Administrator of the Township of Pennsauken in accordance with N.J.S.A. 40A:9-136 et seq.

BE IT FURTHER RESOLVED that in addition to the authorities under N.J.S.A. 40A:9-136 et seq. and the Township's Municipal Code, the Administrator will be designated the Appointing Authority for the Township of Pennsauken for compliance with New Jersey Department of Personnel form execution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Tim Killion.

*Deputy Mayor Roberts moved a motion to approve resolution 2022:4*

*Committeeman Martinez seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*

**RESOLUTION No. 2022:05 Resolution Authorizing the Appointment of a Chief Financial Officer (Elizabeth Peddicord)**

Whereas N.J.S.A. 40A:9-140.10 requires municipalities to appoint a Chief Financial Officer who also serves as the Township's Director of Finance; and

Whereas the vacancy of the Chief Financial Officer as of January 1, 2022, necessitates an appointment in accordance with N.J.S.A. 40A:9-140.10; and

Whereas Elizabeth Peddicord possesses the necessary qualifications, certification and education required under N.J.S.A. 40A:9-140.13; and

Whereas, pursuant to N.J.S.A. 40A:9-140.13, the statutory term of four years commences January 1 in the year of appointment.

Now, therefore be it resolved, by the Township Committee of the Township of Pennsauken that Elizabeth Peddicord be and is hereby appointed and head of the Department of Finance of Pennsauken Township, for the term of January 1, 2022, to January 1, 2025.

I hereby certify that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at a meeting held at the Municipal Building, 5605 North Crescent Blvd, Pennsauken, New Jersey 08110 on January 6, 2022.

*Committeeman Martinez moved a motion to approve resolution 2022:5*

*Committeeman Olivo seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*

## **The Following Resolutions 06-13 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

### **RESOLUTION NO. 2022:6 A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN APPOINTING A MUNICIPAL ATTORNEY PURSUANT TO THE STATUTE ESTABLISHED FOR THE APPOINTMENT OF SAME PURSUANT TO N.J.S.A. 40A: 9-139**

WHEREAS, N.J.S.A. 40A: 9-139 provides that the Township of Pennsauken shall designate a qualified individual as Municipal Attorney to be appointed as such for a period of one year and pursuant to ordinance; and

WHEREAS, **Parker McCay** possess the qualifications required by the Township and all resolutions and ordinances pertaining to the appointment of the Municipal Attorney;

NOW THEREFORE BE IT RESOLVED, that the Law Offices of PARKER McCAY, 9000 Midlantic Drive, Suite #300 Mt. Laurel, New Jersey 08054 be appointed as the Municipal Attorney for the Township of Pennsauken from the date of this Resolution and for a period of one year following or until a successor has been appointed and that the terms of appointment shall be as established by Ordinance as it may be from time to time amended; and

That any additional services beyond those covered within the scope of the appointment, to be provided by PARKER McCAY subject to the submission and approval of a Contract for Legal Services.

This appointment is made through a Fair and Open Process of Requests for Qualifications.

### **RESOLUTION NO. 2022:7 RESOLUTION APPOINTING VARIOUS PROFESSIONALS TO PENNSAUKEN TOWNSHIP FOR THE YEAR 2022**

WHEREAS, there exists a need for the appointment of various Professionals for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey appoints the following Professionals as follows:

Municipal Auditors (**Bowman & Company**)

Broker of Records for the Employee Benefit Program  
(**Connor, Strong & Buckelew**)

Conflicts/Special Counsel for The Township of Pennsauken  
(**Parker McCay and Timothy Higgins, Attorney at Law**)

Municipal Consulting Engineers (**T & M; Remington Vernick and Pennoni**)

Consulting Environmental Engineers  
(**Remington Vernick, T & M and Pennoni**)

Insurance Brooker (**Connor Strong & Buckelew**)

Labor Counsel (**Capehart Scatchard and Brown & Connery**)

Municipal Bond Counsel (**Parker McCay**)

Rent Stabilization Attorney (**David Luthman**)

Township Physician (**Worknet**)

Workers Compensation Self Insurance (**Inservco**)

Workers Compensation Legal (**Capehart Scatchard**)

BE IT FURTHER RESOLVED a Resolution authorizing the award of contracts for "Professional Services" without competitive bids will be publicly advertised pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)

**RESOLUTION NO. 2022:8 A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN PROVIDING FOR THE EMPLOYMENT OF A CHIEF PROSECUTOR FOR THE MUNICIPAL COURT IN ACCORDANCE WITH N.J.S.A. 2B: 12-27 AND N.J.S.A. 2B: 25-4(f)**

WHEREAS, the Township has established a municipal court in accordance with N.J.S.A. 2B:12-1 et seq.; and

WHEREAS, the Township has the need to employ an attorney at law of the State of New Jersey to act as **Chief Municipal Prosecutor** with **TIMOTHY HIGGINS** in the Municipal Court of the Township of Pennsauken in accordance with N.J.S.A. 2B:12-27 and N.J.S.A. 2B:25-4(f); and

WHEREAS, the Attorney is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Chief Municipal Prosecutor; and

NOW THEREFORE in consideration for the mutual promises, conditions and obligations set forth herein and for other good and valuable consideration, the parties agree as follows:

1. The Attorney represents that he is licensed to practice law in the State of New Jersey and is able to offer services as contemplated herein. The Attorney further agrees that, in the event he does not personally provide all services required by this agreement, he will provide a capable and duly licensed attorney at law of the State of New Jersey, who has been duly appointed as a municipal prosecutor in another municipality to provide those services in his behalf.
2. The Attorney agrees that he shall provide to the Township the following services:
  - a) Representation of the State of New Jersey in the prosecution of all causes coming before the Municipal Court.
  - b) The representation of the State in those matters appealed to the Superior Court Law Division or on further appeal to any Appellate Court of the State of New Jersey, the New Jersey Supreme Court, or United States Federal Courts, wherein the representation of the State's interest is not undertaken by the Camden County Prosecutor or the Attorney General of the State of New Jersey.
1. In consideration for those services provided to the Township and in accordance with N.J.S.A. 2B:25-4(d), the Township shall compensate the Attorney on an annual basis beginning January 6, 2022, to December 31, 2022, or until another individual has been appointed by resolution adopted by the Township to act as Prosecutor in the Municipal Court, to the following:
  - a) For all services rendered in connection with regularly scheduled sessions of the Pennsauken Municipal Court, an annual salary as set by the Township Ordinance, which shall be paid in weekly installments beginning on or about January 6, 2022 and concluding on December 31, 2022.

- b) With respect to the representation of the State of New Jersey and/or the Township of Pennsauken in any de novo appeal from the Municipal Court of the Township of Pennsauken, an hourly rate as established by the Township's Ordinances respecting hourly rates for professional legal services. In addition, the hourly rate set and established by the Township's Ordinance respecting hourly rates for professional legal services shall be applicable to any Special Session of the Pennsauken Municipal Court that the Attorney may be required to attend and as may be established by the Municipal Magistrate of the Township of Pennsauken from time to time. With regard to those services to be rendered at the hourly rate as established by the Township's Ordinances, the Attorney shall submit periodic statements of charges for all legal services rendered and shall include in such statements an itemization for all out-of-pocket expenses such as filing fees, transcript fees, recording fees, photocopying expenses, etc. which shall be reimbursed to the Attorney. Payment shall be made within thirty (30) days from the date of submission of such statements.
  - c) In addition, the Attorney shall be provided with any and all employee benefits packages afforded all municipal employees, including but not limited to medical, dental, prescription, eyeglass and other healthcare benefits with the same coverage as afforded
  - d) to all municipal employees. The Township shall maintain the Attorney as a member of the public employees' retirement system (PERS).
4. It is expressly understood that the Attorney shall not serve the Township as the Municipal Prosecutor in a full-time capacity and that the Attorney is engaged in the private practice of law and shall not be prohibited from continuing to engage in such practice except to the extent that the Attorney shall not engage in any activity which would conflict with his duties hereunder.
  5. This agreement may be terminated or modified at any time by the mutual consent of the parties hereto. However, it is specifically understood between the parties that the Attorney may continue to serve and receive compensation as Chief Municipal Prosecutor until an individual has been duly appointed by resolution of the Township to act as Chief Prosecutor in the Municipal Court.

This appointment is made through a Fair and Open Process of requests for Qualifications.

**RESOLUTION No. 2022:9 A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN PROVIDING FOR THE REEMPLOYMENT OF AN ASSISTANT PROSECUTOR FOR THE MUNICIPAL COURT IN ACCORDANCE WITH N.J.S.A. 2B: 12-27 AND N.J.S.A. 2B: 25-4(f)**

WHEREAS, the Township has established a municipal court in accordance with N.J.S.A. 2B:12-1 et seq.; and

WHEREAS, the Township has the need to employ an attorney at law of the State of New Jersey to act as an **Assistant Prosecutor** with **DAVE LUTHMAN** in the Municipal Court of the Township of Pennsauken in accordance with N.J.S.A. 2B:12-27 and N.J.S.A. 2B:25-4(f); and

WHEREAS, the Attorney is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Assistant Municipal Prosecutor; and

NOW THEREFORE in consideration for the mutual promises, conditions and obligations set forth herein and for other good and valuable consideration, the parties agree as follows:

1. The Attorney represents that he is licensed to practice law in the State of New Jersey and is able to offer services as contemplated herein. The Attorney further agrees that, in the event he does not personally provide all services required by this agreement, he will provide a capable and duly licensed attorney at law of the State of New Jersey, who has been duly appointed as an Assistant municipal prosecutor in another municipality to provide those services in his behalf.
2. The Attorney agrees that he shall provide to the Township the following services:
  - a) Representation of the State of New Jersey in the prosecution of all causes coming before the Municipal Court.

- b) The representation of the State in those matters appealed to the Superior Court Law Division or on further appeal to any Appellate Court of the State of New Jersey, the New Jersey Supreme Court, or United States Federal Courts, wherein the representation of the State's interest is not undertaken by the Camden County Prosecutor or the Attorney General of the State of New Jersey.
3. In consideration for those services provided to the Township and in accordance with N.J.S.A. 2B:25-4(d), the Township shall compensate the Attorney on an annual basis beginning January 6, 2022 to December 31, 2022, or until another individual has been appointed by resolution adopted by the Township to act as Assistant Prosecutor in the Municipal Court, to the following:
- e) For all services rendered in connection with regularly scheduled sessions of the Pennsauken Municipal Court, an annual salary as set by the Township Ordinance, which shall be paid in weekly installments beginning on or about January 6, 2022, and concluding on December 31, 2022.
  - f) With respect to the representation of the State of New Jersey and/or the Township of Pennsauken in any de novo appeal from the Municipal Court of the Township of Pennsauken, an hourly rate as established by the Township's Ordinances respecting hourly rates for professional legal services. In addition, the hourly rate set and established by the Township's Ordinance respecting hourly rates for professional legal services shall be applicable to any Special Session of the Pennsauken Municipal Court that the Attorney may be required to attend and as may be established by the Municipal Magistrate of the Township of Pennsauken from time to time. With regard to those services to be rendered at the hourly rate as established by the Township's Ordinances, the Attorney shall submit periodic statements of charges for all legal services rendered and shall include in such statements an itemization for all out-of-pocket expenses such as filing fees, transcript fees, recording fees, photocopying expenses, etc. which shall be reimbursed to the Attorney. Payment shall be made within thirty (30) days from the date of submission of such statements.
  - g) In addition, the Attorney shall be provided with any and all employee benefits packages afforded all municipal employees, including but not limited to medical, dental, prescription, eyeglass and other healthcare benefits with the same coverage as afforded to all municipal employees. The Township shall maintain the Attorney as a member of the public employees' retirement system (PERS).
4. It is expressly understood that the Attorney shall not serve the Township as the Assistant Municipal Prosecutor in a full-time capacity and that the Attorney is engaged in the private practice of law and shall not be prohibited from continuing to engage in such practice except to the extent that the Attorney shall not engage in any activity which would conflict with his duties hereunder.
5. This agreement may be terminated or modified at any time by the mutual consent of the parties hereto. However, it is specifically understood between the parties that the Attorney may continue to serve and receive compensation as Assistant Municipal Prosecutor until an individual has been duly appointed by resolution of the Township to act as Assistant Prosecutor in the Municipal Court.

This appointment is made through a Fair and Open Process of requests for Qualifications.

**RESOLUTION NO. 2022:10 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN PROVIDING FOR THE EMPLOYMENT OF A PUBLIC DEFENDER FOR THE MUNICIPAL COURT PURSUANT TO N.J.S.A. 2B:12-24**

WHEREAS, the Township has established a municipal court in accordance with N.J.S.A. 2B:12-1 et seq.; and

WHEREAS, the Township acknowledges that Municipal Public Defenders are a critical component of New Jersey's system for the administration of justice and the effective, fair and equal representation of the poor; and

WHEREAS, the Township has determined that there is the need to employ an attorney at law of the State of New Jersey to act as **Municipal Public Defender** to represent indigent defendants in proceedings in the Municipal Court of the Township of Pennsauken in accordance with N.J.S.A. 2B:12-24; and

WHEREAS, **Jason Sunkett** (the "Attorney") is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Municipal Public Defender; and

NOW THEREFORE in consideration for the mutual promises, conditions and obligations set forth herein and for other good and valuable consideration, the parties agree as follows:

1. The Attorney represents that he is licensed to practice law in the State of New Jersey and is able to offer services as contemplated herein. The Attorney further agrees that, in the event he does not personally provide all services required by this agreement, he will provide a capable and duly licensed and qualified attorney at law of the State of New Jersey to provide those services in his behalf.
2. The Attorney agrees that he shall represent indigent defendants charged in Municipal Court of the Township of Pennsauken with a crime as specified in N.J.S.A. 2B:12-18 or, if in the opinion of the municipal court there is a likelihood that the defendant, if convicted, of any other offense will be subject to imprisonment or other consequence of magnitude. Such representation shall include all necessary services and facilities of representation, including expert and lay investigation and testimony as well as other preparations, shall be provided in every case. The municipality shall be responsible for payment for services pursuant to this section. The factors of need and real value to a defendant may be weighed against the financial constraints of the municipality in determining the necessary services and facilities of representation. The final determination as to necessity for services required pursuant to this section shall be made by the court.
3. In consideration for those services provided to the Township and, in accordance with N.J.S.A. 2B:24-5, the Township shall compensate the Attorney on an annual basis beginning January 6, 2022 to December 31, 2022 or until another individual has been appointed by resolution adopted by the Township to act as Public Defender in the Municipal Court, to the following:
  - a) For all services rendered in connection with regularly scheduled sessions of the Pennsauken Municipal Court, an annual salary as set by the Township Ordinance, which shall be paid in weekly installments beginning on or about January 6, 2022, and concluding on December 31, 2022. With respect to the representation of indigent defendants in any de novo appeal from the Municipal Court of the Township of Pennsauken, an hourly rate as established by the Township's Ordinances respecting hourly rates for professional legal services. In addition, the hourly rate set and established by the Township's Ordinance respecting hourly rates for professional legal services shall be applicable to any Special Session of the Pennsauken Municipal Court that the Attorney may be required to attend and as may be established by the Municipal Magistrate of the Township of Pennsauken from time to time. With regard to those services to be rendered at the hourly rate as established by the Township's Ordinances, the Attorney shall submit periodic statements of charges for all legal services rendered and shall include in such statements an itemization for all out-of-pocket expenses such as filing fees, transcript fees, recording fees, photocopying expenses, etc. which shall be reimbursed to the Attorney. Payment shall be made within thirty (30) days from the date of submission of such statements.
  - b) In addition, the Attorney shall be provided with any and all employee benefits packages afforded all municipal employees, including but not limited to medical, dental, prescription, eyeglass and other healthcare benefits with the same coverage as afforded to all municipal employees. The Township shall maintain the Attorney as a member of the public employees' retirement system (PERS).
4. It is expressly understood that the Attorney shall not serve the Township as the Municipal Public Defender in a full-time capacity and that the Attorney is engaged in the private practice of law and shall not be prohibited from continuing to engage in such practice except to the extent that the Attorney shall not engage in any activity which would conflict with his duties hereunder.



5. It is further expressly understood that the Attorney may represent private clients in the Municipal Court of Pennsauken, subject to the Rules of Court Governing the Conduct of Lawyers, Judges and Court Personnel.
6. This agreement may be terminated or modified at any time by the mutual consent of the parties hereto. However, it is specifically understood between the parties that the Attorney may continue to serve and receive compensation as Municipal Public Defender until an individual has been duly appointed by resolution of the Township to act in that capacity in the Municipal Court.

This appointment is made through a Fair and Open Process of requests for qualifications.

**RESOLUTION No. 2022:11 RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT WITH THE FOLLOWING**

WHEREAS, there exists a need for Professional services and funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised and

WHEREAS, This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law. This appointment is made through a Fair and Open Process of requests for qualifications.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey the Township Administrator is hereby authorized and directed to execute a contract for one year with the following:

Hearing Officer (Non-Uniformed & Uniformed Employees) **George Piperno**

Computer Network – I.T. Services. (**E3IT**)

Computer Network I.T. Services for the Pennsauken Police Department  
(**Ocean Computer Group, Inc.**)

Financial Advisor to the Township **ACACIA**

Professional Services of Extraordinary Unspecifiable Services Public Relations  
Consultant **Frank Sinatra**

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded by the Township Clerk to the Municipal Finance Officer and each awardee.

**RESOLUTION NO. 2022:12 A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING AN EXTRAORDINARY, UNSPECIFIABLE SERVICE CONTRACT FOR ANIMAL CONTROL OFFICER (NJ ANIMAL CONTROL, LLC))**

WHEREAS, the Township of Pennsauken is in need of an individual or firm to perform the duties of Animal Control Officer for the Township of Pennsauken; and

WHEREAS, an animal control officer is not a common skill or occupation and the Township having had difficulty obtaining the services of a qualified individual to act in that capacity, especially given the uncertainty of the amount of time those services will be required by the Township; and

NOW THEREFORE BE IT RESOLVED, that the services referenced herein for management of animal control services and acting as an animal control officer are determined to be extraordinary and unspecifiable and that it is in the best interest of the Township to negotiate a contract agreement with NJ ANIMAL CONTROL, LLC.

**RESOLUTION No. 2022:13 APPOINTMENT OF MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER(S)  
FOR THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS the State of New Jersey has abolished the position and title of Animal Cruelty Investigators, and:

WHEREAS the State of New Jersey as of August 1, 2018 animal cruelty investigations will be under the supervision and authority of Municipal and County Prosecutors (Public Law 2017, chapter 331), and:

WHEREAS the appointed Municipal Humane Law Enforcement Officer(s) who will need to satisfactorily complete the 3 module training course developed by the Police Training Commission within one year of the appointment to qualify for the position, and

WHEREAS anyone who currently hold the Animal Cruelty Investigators certificate will not automatically qualify.

NOW, THEREFORE BE IT RESOLVED the Township of Pennsauken appoints NJ Animal Control, LLC and Sgt. Craig Adair to fulfill the required appointment of Municipal Humane Law Enforcement Officer.

BE, IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Pennsauken Township Chief of Police, Pennsauken Township Prosecutor, Camden County Prosecutor, NJ Animal Control, LLC, Sgt. Craig Adair, and Animal Welfare Society of Camden County.

*Committeeman DiBattista moved a motion to approve resolutions under consent agenda  
Deputy Mayor Roberts seconded the motion  
Martinez and Olivo abstained from Resolution 2022:11  
An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 14-24 Will Be Considered and Adopted By Consent  
Agenda (Public May Comment)**

**RESOLUTION No. 2022:14 RESOLUTION REAPPOINTING PAMELA SCOTT-FORMAN AS REGISTRAR  
VITAL STATISTICS FOR THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that it hereby reappoints Pamela Scott-Forman who holds the Certified Municipal Registrars (CMR) designation as the Registrar of Vital Statistics for the Township of Pennsauken for a three (3) year term.

BE IT RESOLVED that this appointment is effective January 1, 2022 and will expire December 31, 2024.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the State Registrar of Vital Statistics, and Pennsauken CFO.

**RESOLUTION No. 2022:15 RESOLUTION APPOINTING A MUNICIPAL COORDINATOR ON AGING**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **SONNY DISABATO**, is hereby appointed as Municipal Coordinator on Aging.

BE IT FURTHER RESOLVED that this appointment shall be for a term of one (1) year commencing January 6, 2022 and expiring December 31, 2022

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to the Chief Financial Officer and Sonny DiSabato.

**RESOLUTION No. 2022:16 RESOLUTION APPOINTING A TAX SEARCHER**

WHEREAS, every municipality shall from time to time by resolution designate a bonded official of the municipality to make examination of its records as to unpaid municipal liens and to certify the results thereof

NOW, THEREFORE BE IT RESOLVED by the governing body of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

- Danielle Lippincott be and is hereby designated as the Township Tax Search Official.
- Patricia Huerta be and is hereby designed as the Assistant Township Tax Search Official.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector by the Township Clerk.

**RESOLUTION No. 2022:17 RESOLUTION APPOINTING A MUNICIPAL TREASURER FOR THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that **WALTER T. NICGORSKI**, is hereby appointed as Municipal Treasurer of the Township of Pennsauken.

BE IT FURTHER RESOLVED this appointment shall be for a term of one (1) year commencing January 6, 2022 and expiring December 31, 2022.

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to the Chief Financial Officer and Walter Nicgorski

**RESOLUTION No. 2022:18 APPOINTING OF A QUALIFIED PURCHASING AGENT**

WHEREAS, N.J.S.A. 40A:11-9 (b), permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:32-4 et seq established the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Elizabeth Peddicord possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:32-4 et seq.; and

WHEREAS, Local Finance Notice 2020-14 increased the bid threshold to \$44,000 for local units that have appointed a Qualified Purchasing Agent;

NOW, THEREFORE, BE IT RESOLVED, that the governing body hereby appoints Elizabeth Peddicord the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-9 (b) with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:32-4 the Township Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Elizabeth Peddicord's certification to the Director of the Division of Local Government Services.

**RESOLUTION No. 2022:19 RESOLUTION APPOINTING A DEPUTY CHIEF TO THE FIRE DEPARTMENT OF THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2022**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **WILLIAM HERTLINE** is hereby appointed Deputy Chief of the Fire Department of the Township of Pennsauken for a term commencing January 6, 2022 and December 31, 2022 at the salary provided by Ordinance.

BE IT FURTHER RESOLVED that a certified copies of this Resolution will be forwarded by the Township Clerk, the Chief Financial Officer and Deputy Chief William Hertline.

**RESOLUTION No. 2022:20 RESOLUTION APPOINTING A FIRE OFFICIAL OF THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2022**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **DANIEL KERR** is hereby appointed Fire Official for the Township of Pennsauken for a term of one (1) year commencing January 6, 2022 and ending December 31, 2022.

BE IT FURTHER RESOLVED that a certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Daniel Kerr.

**RESOLUTION No.2022:21 RESOLUTION DESIGNATING A TOWNSHIP PROGRAM OFFICER AND AUTHORIZING HIM TO PERFORM ALL NECESSARY FUNCTIONS WITH RESPECT TO THE 2022 SUPPLEMENTAL SAFE NEIGHBORHOODS PROGRAM**

WHEREAS, the Township of Pennsauken is entitled to certain State Aid under the Supplemental Safe Neighborhoods Program; and

WHEREAS, the State of New Jersey requires the designation of a single Township Official to coordinate the Township's Supplemental Neighborhoods Program and requests amendments thereto; and

WHEREAS, the Township desires to expedite and maximize such aid.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Pennsauken does hereby designate **PHIL OLIVO** as the Municipal Coordinator for this program, and that he is hereby assigned the overall responsibility for program request submissions, program implementation, program review, reporting and evaluation for the Year 2022; and

BE IT FURTHER RESOLVED that he may designate program supervisors and delegate them such responsibilities as may be necessary.

BE IT FURTHER RESOLVED that A certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Phil Olivo.

**RESOLUTION No. 2022:22 RESOLUTION DESIGNATING A RECYCLING COORDINATOR FOR THE YEAR 2022**

WHEREAS, on April 20, 1987, Governor Kean signed the "New Jersey Statewide Mandatory Source Separation and Recycling Act", P.L. 1987, c.102; and

WHEREAS, in accordance with the above Act, the Township of Pennsauken is required to designate a District Recycling Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby designated as the District Recycling Coordinator in and for the Township of Pennsauken for the Year 2022 as required by P.L. 1987, c.102.

**ANTHONY FERIOZZI**

BE IT FURTHER RESOLVED that the Recycling Coordinator shall be responsible for, but not limited to, assuring compliance with the municipal responsibilities in the time frame provided for by P.L. 1987, c.102 after consultation with and approval by the Township Committee of the procedures and actions necessary to implement the activities which are the responsibility of the Township of Pennsauken as outlined in the "New Jersey Statewide Source Separation and Recycling Act".

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the New Jersey Office of Recycling, the Camden County Recycling Coordinator and Anthony Feriozzi.

**RESOLUTION No. 2022:23 RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **PAMELA SCOTT-FORMAN**, is hereby appointed Public Agency Compliance Officer (P.A.C.O.) said appointment shall be for a term of one (1) year.

**RESOLUTION No. 2022:24 RESOLUTION REAPPOINTING WILLIAM HERTLINE AS EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that it hereby reappoints **William Hertline** as the Emergency Management Coordinator for the Township of Pennsauken for a three (3) year term.

BE IT RESOLVED that this appointment is effective January 1, 2022 and will expire December 31, 2024.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Director of Public Safety, William Hertline, the Camden County Office of Emergency Management and Pennsauken Township CFO.

*Committeeman DiBattista moved a motion to approve resolutions under consent agenda  
Committeeman Martinez seconded the motion  
Martinez and Olivo abstained from Resolution 2022:21  
An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 15-37 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**RESOLUTION No. 2022:25 RESOLUTION APPOINTING A MEMBER TO THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Member of the Library Board of Trustees for a five (5) year term, commencing January 6, 2022 and expiring December 31, 2026.

**SCOTT MURPHY**

BE IT FURTHER RESOLVED that a certified copies of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer, Scott Murphy.

**RESOLUTION No. 2022:26 RESOLUTION APPOINTING A MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full four (4) year term commencing January 6, 2022 and expiring December 31, 2025.

**DIANE PICARRI**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and, Diane Piccari.

**RESOLUTION No.2022:27 RESOLUTION APPOINTING A MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full four (4) year term commencing January 6, 2022 and expiring December 31, 2025.

**OSVALDO ALVES, III**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Osvaldo Alves, III.

**RESOLUTION No.2022:28 RESOLUTION APPOINTING AN ALTERNATE #1 MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full two (2) year term commencing January 6, 2022 and expiring December 31, 2023.

**EDDIE DAVILA**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and, Eddie Davila.

**RESOLUTION No.2022:29 RESOLUTION APPOINTING AN ALTERNATE #2 MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full two (2) year term commencing January 5, 2022 and expiring December 31, 2023.

**GIOVANNI CIRILLI**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Giovanni Cirilli.

**RESOLUTION No. 2022:30 RESOLUTION APPOINTING A HOMEOWNER MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a HOMEOWNER Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 6, 2022 and expiring December 31, 2023:

**THOMAS TILLINGHAST**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Thomas Tillinghast.

**RESOLUTION No. 2022:31 RESOLUTION APPOINTING A LANDLORD MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Landlord Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 6, 2022 and expiring December 31, 2023:

**YENNIFER DIAZ**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Yennifer Diaz

**RESOLUTION No. 2022:32 RESOLUTION APPOINTING A LANDLORD MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Landlord Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 6, 2022 and expiring December 31, 2023:

**NICHOLAS PASAMIHALIS**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Nicholas Pasamihalis.

**RESOLUTION No. 2022:33 RESOLUTION APPOINTING A TENANT MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Tenant Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 6, 2022 and expiring December 31, 2023:

**ALLEN CALLOWAY**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Allen Calloway.

**RESOLUTION No. 2022:34 RESOLUTION APPOINTING A TENANT ALTERNATE MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Tenant Alternate Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 6, 2022 and expiring December 31, 2023:

**DONNA TEDI**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Donna Tedi.

**RESOLUTION 2022:35 RESOLUTION APPOINTING OREN LUTZ AS A MEMBER TO THE SEWERAGE AUTHORITY**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed to the Pennsauken Sewerage Authority of the Township of Pennsauken for a five (5) year term, commencing January 6, 2022 and expiring December 31, 2026:

**OREN LUTZ**

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Acting Township Clerk to the Chief Financial Officer, Pennsauken Sewerage Authority and Oren Lutz.

**RESOLUTION No. 2022:36 RESOLUTION APPOINTING MEMBERS TO THE PENNSAUKEN YOUTH ACTION COMMITTEE FOR 2022**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individuals are hereby appointed as members to the Pennsauken Youth Action Committee for a period of one (1) year, commencing January 6, 2022 and expiring December 31, 2022:

**Ana Matos**

**Daniela Tavarez**

BE IT RESOLVED, 3 students from the Pennsauken High School will be invited to join the committee one (1) each from grades 9, 10 and 11; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and the individuals listed above.

**RESOLUTION No. 2022:37 RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE YEAR OF 2022**

BE IT RESOLVED by the Township Committee Township of Pennsauken in the County of Camden and the State of New Jersey, that the following be appointed as School Crossing Guards as recommended by the Chief of the Police Department for the Calendar Year of 01/06/2022 to 12/31/2022.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded by the Township Clerk, to the Township Chief Financial Officer, to Human Resources, and the Chief of Police.

Heath Andrews 5201 Elvena Ave Pennsauken, NJ 08109	Robert Bacon 6866 Chandler Ave Pennsauken, NJ 08110	Richard Belsito 2518 49 <sup>th</sup> St Pennsauken NJ 08110	Connie Blevins 7290 Rogers Ave Pennsauken, NJ 08109
Terrence Carr 7890 Greenbrier Rd Pennsauken, NJ 08109	Dennis Collopy 7291 Rogers Ave Pennsauken, NJ 08109	Kay Collopy 7291 Rogers Ave Pennsauken, NJ 08109	Vicki Cubberley 5036 Wayne Ave Pennsauken, NJ 08110
Ronald Dickerson 5622 River Rd Pennsauken, NJ 08110	Bert Doone 7929 Day Dr Pennsauken, NJ 08110	Steven Eisensmith 4129 Laurel Ave Pennsauken, NJ 08109	Diane Francesconi 5526 Jefferson Ave Pennsauken, NJ 08110
Gloria Frazier 7603 Boulevard Ave Pennsauken, NJ 08110	Michael Gallagher 2830 Finlaw Ave Pennsauken, NJ 08109		James Garrow 5005 Garfield Ave Pennsauken, NJ 08109
Christopher Giambrone 2270 Garfield Ave Pennsauken, NJ 08109	Albert Harvey 7312 Park Ave Pennsauken, NJ 08109	Mary Alice Henderson 7012 Harvey Ave Pennsauken, NJ 08109	Dolores Hicks 4613 Forrest Ave Pennsauken, NJ 08110
Cheryl Johnson-Mashore 5110 Homestead Ave Pennsauken, NJ 08109	Tina Kranefeld 2632 Manell Ave Pennsauken, NJ 08109	Sandra McCarron 7961 Eden Ln Pennsauken, NJ 08110	Barbara McCloskey 7320 Maple Ave #235 Pennsauken, NJ 08109
Eris McCoy 5500 Gaumer Ave Pennsauken, NJ 08109	Carol Medlar 2140 Merchantville Ave Pennsauken, NJ 08110	Ed Mellon 1760 Hillcrest Ave Pennsauken, NJ 08110	Brian Mount 1853 44 <sup>th</sup> St Pennsauken, NJ 08110
Ed Mount 1853 44 <sup>th</sup> St Pennsauken, NJ 08110	Charles Murphy 6502 Henwood Ave Pennsauken, NJ 08109	Pat O'Brien 7242 Walnut Ave Pennsauken, NJ 08109	Richard Patrizi 1712 Lexington Ave Pennsauken, NJ 08110
Cheryl Reineck 554 Springfield Ave Pennsauken, NJ 08110	Maryann Ricciardi 5326 Royal Ave Pennsauken, NJ 08109	Marlene Roach 3712 Remington Ave Pennsauken, NJ 08110	Ana Santiago 449 Delair Ave Pennsauken, NJ 08110
Steve Schatzle 1703 Merchantville Ave Pennsauken, NJ 08110	Katherine Sereni 7410 Rogers Ave Pennsauken, NJ 08109	Randi Sheppard 4118 Garfield Ave Pennsauken, NJ 08109	Gloria Sosa 3030 Cooper Ave Pennsauken, NJ 08109



Jose Sosa 3030 Cooper Ave Pennsauken NJ 08109	Richard Still 1766 Hillcrest Ave Pennsauken, NJ 08110	Linda Swinney 7723 Broad St Apt A Pennsauken, NJ 08109	Rita Tahenakos 7514 Wyndam Rd Pennsauken, NJ 08109
Kayla Thompson 3435 Finlaw Ave Pennsauken, NJ 08109	Kathryn Tomasso 4622 Forrest Ave Pennsauken, NJ 08110	Ed Williams 552 Springfield Ave Pennsauken, NJ 08110	Jane Yavis 7100 Rudderow Ave Pennsauken NJ 08109
Rosalie Zane 5714 Cedar Ave Pennsauken, NJ 08109	Madeline Zimolong 2627 Davies Ave Pennsauken, NJ 08109		

*Committeeman DiBattista moved a motion to approve resolutions under consent agenda  
 Committeeman Martinez seconded the motion  
 Olivo and DiBattista abstained from Resolution 2022:35  
 An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 38-43 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**RESOLUTION No. 2022:38 RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER MARCO DiBATTISTA AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and:

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee

THEREFORE BE IT RESOLVED, Committeeman **MARCO DiBATTISTA** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2024

**RESOLUTION No. 2022:39 RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER JESSICA RAfeh AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and:

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee

THEREFORE BE IT RESOLVED, Committeeman **JESSICA RAfeh** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2024

**RESOLUTION No. 2022:40 RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER NICOLE ROBERTS AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and:

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee

THEREFORE BE IT RESOLVED, Committeeman **NICOLE ROBERTS** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2022

**RESOLUTION No. 2022:41 RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER PATRICK OLIVO AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and:

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee

THEREFORE BE IT RESOLVED, Committeeman **PATRICK OLIVO** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2023

**RESOLUTION No. 2022:42 RESOLUTION APPOINTING TOWNSHIP ASSESSOR JOHN DYMOND AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken; and

WHEREAS, the Township Assessor is required to be part of the Local board of health; and

WHEREAS, the Assessor is to serve a three year term;

THEREFORE BE IT RESOLVED, **JOHN DYMOND** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2024

**RESOLUTION No. 2022:43 RESOLUTION APPOINTING TOWNSHIP DEPUTY CLERK ANA MATOS AS AN ALTERNATE MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH**

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken; and

WHEREAS, the Deputy Clerk is required to be part of the Local board of health, and:

WHEREAS, the Deputy Clerk serves as an Alternate who serves a two year appointment;

THEREFORE BE IT RESOLVED, **ANA MATOS** is hereby appointed to serve on the Board of Health, commencing January 6, 2022 thru December 31, 2023.

*Committeeman Olivo moved a motion to approve resolutions under consent agenda  
Deputy Mayor Roberts seconded the motion  
An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 44-49 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**RESOLUTION No. 2022:44 RESOLUTION ADOPTING RULES OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2022**

WHEREAS, the Township Committee desires to adopt certain rules for the conduct of its business and proceedings for the Year 2022;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following rules for the conduct of business and proceedings of said Township Committee for the Year 2022 are hereby adopted:

1. The meetings of the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, shall normally be held at the Pennsauken Municipal Building, 5605 N. Crescent Blvd., in said Township, on designated Thursdays at 6:00 PM unless otherwise specified in the annual notice of meetings. When a meeting shall fall on a legal holiday, such meeting shall be held at a time and place which shall be fixed by agreement of the Township Committee and so advised to the Township Clerk. Any meeting may be held at a time and place other than hereinabove provided, in which event the time and place of such meeting shall be agreed to by the Committee and advised to the Township Clerk.
2. A majority of the members shall constitute a quorum for the transaction of business.
3. The order of business shall be as follows:
  - (a) Roll Call
  - (b) Pledge to the Flag and Moment of Silence
  - (c) "Senator Byron M. Baer Open Public Meeting Act" Report of Notice
  - (d) Consideration of/and possible actions on any request for electronic participation in meeting hereto attached is Township Remote attendance policy. Exhibit "A"
  - (e) Approval of Minutes of the Previous Meeting
  - (f) Presentation of Written Proclamations, Communications, Memorials, Remembrances
  - (g) Bids Opened
  - (h) Ordinances
    - (1) Second Reading – Public Hearing (public may comment)
    - (2) First Reading – No Public Comment
  - (i) Resolutions – Public May Comment
  - (j) Conference / Items of Discussion
  - (k) Payment of Bills
  - (l) Department Reports / Country Club revenues to Date
  - (m) Public Comments
  - (n) Closed Session if Required
  - (o) Committee members comments
  - (p) Adjournment
4. Every member desirous of speaking in debate or of presenting any petition, bill, report or other material to the Committee shall address himself to the Mayor or other Chairperson of the meeting and if two members shall speak at once, the Mayor or Chairperson shall name the member who is entitled to the floor.
5. If any person other than a member of the Committee is granted the privilege of the floor, he or she shall rise, address the Mayor or Chairperson and give his or her name and address. Further, said individual shall be limited to a five (5) minute speaking period.
6. No question, motion or resolution shall be debated or put to vote unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be stated by the Mayor or Chairperson of the meeting before debate.

- (a) No person other than a member shall be entitled to address the Committee unless the privilege of the floor shall be extended to him or her by the consent of the Chairperson of the Committee present.
  - (b) No person shall speak to another or leave his or her seat so as to interrupt the business of the Committee while any papers are being read, or any member is engaged in debate.
7. In the absence of the Mayor from the meeting, the Deputy Mayor shall preside. In the absence of the Mayor and Deputy Mayor, a Chairperson pro-tem shall be selected by the members present.
  8. Monthly statements or reports by the Collector of Taxes, Chief Financial Officer, Municipal Magistrate, Chief of Police, Construction Official, Library and the Pennsauken Country Club if available.
    - (a) Call Department Head
  9. In all other incidence the Township Committee will comply with the "Senator Byron M. Baer Open Public Meeting Act for all Special and Emergency Meetings
  10. All other rules of order not herein enumerated shall be decided according to Roberts Rule of Order.

**EXHIBIT – "A"**  
**Resolution 2022:44**

Remote Attendance at Township Committee Meeting.

Policy Considerations:

It is the policy of the Township of Pennsauken that the corporeal gathering of elected Committee Members at all public meetings is desirable to ensure transparency with regard to deliberations and decision on which public policy is based. The public's ability to view actions being taken by elected officials and to make meaningful input into the decision-making process may be impaired by the lack of direct access to elected officials in the public forum provided by meetings of the Township of Pennsauken. However, the New Jersey Open Public Meetings Act recognizes that a meeting of elected officials may take place by means of communication equipment.

1. Definition.

For purposes of this policy, the following term shall have the following meaning:

- (a) "Electronic means" is defined as attending by telephone, internet, or satellite enabled audio or video conferencing, or any other technology that enables remote participation provided that all persons present at the meeting location are clearly audible to one another.

2. Minimum Requirements for Electronic Participation.

- (a) A quorum of the governing body of the Township of Pennsauken must be physically present at the meeting location;
- (b) A Committee Person who participates by electronic means and all persons present at the meeting location must be clearly audible to each other; and
- (c) All votes taken during the meeting in which a member participates by electronic means must be by roll call vote.

3. Electronic Participation.

- (a) If a quorum of the members of the Township Committee is physically present, a majority of those Committee Persons present may allow a Committee Member to attend the meeting by electronic means if s/he is prevented from physically attending because of the following reasons:

- (i) personal illness or disability; or

- (ii) employment purposes; or

- (iii) business of the public body; or

- (iv) a family or other emergency.

#### 4. Notification Requirements.

- (a) A Committee Person who wishes to attend a meeting by electronic means must notify the Township Clerk before the meeting unless such advance notice is impractical.

#### 5. Consideration of Request for Electronic Participation and Placement on the Agenda.

- (a) Consideration of a Committee Person's request for electronic participation shall occur immediately after roll call is taken, and prior to any other business being conducted.
- (b) Such consideration shall appear on the agenda as "Consideration of and possible actions on any requests for electronic participation in meeting" and be placed on the agenda immediately following "Roll Call."
- (c) Those Committee Members physically present shall consider whether any such request meets the requirements of Paragraph 3, and vote regarding whether such member may be allowed to participate electronically.
- (d) Any Committee Member requesting to attend the meeting by electronic means must have such request approved by a majority vote of those members physically present.
- (e) Any Committee Member requesting to attend the meeting by electronic means may participate in the debate on such question but may not vote on the approval of their own request.
- (f) If more than one member requests to attend the meeting by electronic means, such requests will be considered in the order in which notification was received by the Clerk as required in Paragraph 4.
- (g) Any member whose request to attend the meeting by electronic means is approved may not vote on the approval of any other member's request considered during that meeting but may participate in any debate on the question.
- (h) Any member whose request for attendance by electronic means is denied may continue to listen to and/or view the meeting via electronic means but may only participate to the same extent in which a member of the public physically present at the meeting could participate.
- (i) A Committee Member who participates by electronic means may vote on all matter presented to the public body and shall not be deemed absent.

#### 6. Closed Sessions

- (a) A Committee Member may attend the closed session of any such meeting by electronic means.

- (b) At the start of any such closed session the Committee Member attending by electronic means must state that no other person(s) is present or able to hear the discussions at the remote location.

7. Miscellaneous Matters.

- (a) If technical difficulties arise as a result of utilizing remote participation, the Mayor or, in the Mayor’s absence, the Committee Member chairing the meeting, may decide, in consultation with fellow Committee Members, how to address the situation. Township Committee is encouraged, whenever possible, to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant’s ability to hear or be heard clearly by all persons present at the meeting location. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time at which the disconnection occurred. Text messaging, instant messaging, email and web chat without audio are not acceptable methods of remote participation

**RESOLUTION No. 2022:45 RESOLUTION ESTABLISHING DATES OF THE TOWNSHIP COMMITTEE MEETINGS FOR THE YEAR 2022**

January 20 <sup>th</sup>	February 3 <sup>rd</sup>	February 17 <sup>th</sup>
March 3 <sup>rd</sup>	March 17 <sup>th</sup>	April 7 <sup>th</sup>
April 21 <sup>st</sup>	May 5 <sup>th</sup>	May 19 <sup>th</sup>
June 2 <sup>nd</sup>	June 16 <sup>th</sup>	July 7 <sup>th</sup>
July 21 <sup>st</sup>	August 4 <sup>th</sup>	August 18 <sup>th</sup>
September 1 <sup>st</sup>	September 15 <sup>th</sup>	October 6 <sup>th</sup>
October 20 <sup>th</sup>	November 3 <sup>rd</sup>	
**November 14 <sup>th</sup> - Monday (NJLOM conference)		
December 1 <sup>st</sup>	December 15 <sup>th</sup>	

**RESOLUTION No. 2022:46 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2022**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that

**THE COURIER POST**

**THE RETROSPECT**

are hereby designated as the official newspapers of the Township of Pennsauken as such at the pleasure of the Township Committee.

**RESOLUTION No. 2022:47 RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ISSUE AND SIGN CHECKS IN THE ABSENCE OF THE TOWNSHIP CLERK**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the Township Administrator is hereby authorized to sign and release checks as required from the Clerk's Office in the absence of the Township Clerk.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to all financial institutions with which the Township conducts regular business notifying

them of this authorization in order for checks to clear under his signature, and the Chief Financial Officer.

**RESOLUTION No. 2022:48 RESOLUTION APPOINTING A DEPUTY TREASURER AND AUTHORIZING HIS SIGNATURE IN THE ABSENCE OF THE CHIEF FINANCIAL OFFICER**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey; That the Township Administrator (**Tim Killion**) is hereby appointed Deputy Treasurer and is hereby authorized to sign and release checks in the absence of the Chief Financial Officer.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to all the banking institutions that the Township utilizes, notifying them of this authorization in order for checks to clear under his signature and to the Chief Financial Officer.

**RESOLUTION No. 2022:49 RESOLUTION AUTHORIZING AN OFFICER OF THE MUNICIPAL COURT TO SIGN CHECKS**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **Meagan Perez or her designees** are hereby authorized to sign and release checks as required from the Municipal Court for the Year 2022.

BE IT FURTHER RESOLVED that a copy of this Resolution will be forwarded by the Township Clerk to Republic Bank notifying them of this authorization in order for checks to clear under their signature, the Chief Financial Officer and Megan Perez

*Committeeman Olivo moved a motion to approve resolutions under consent agenda  
Committeeman Martinez seconded the motion  
An affirmative 5/0 roll call vote was recorded.*

**The Following are Mayoral Appointments**

**Ana Matos** as Deputy Clerk to the Township of Pennsauken

**Shakir Ali** as Class I Member Mayor's Liaison to the Planning Board of the Township of Pennsauken

**Larry Cardwell** as Class II Member to the Planning Board of the Township of Pennsauken

**Deputy Mayor Roberts** as Class III Member to the Planning Board of the Township of Pennsauken

**Matthew McDevitt** as Class IV Member to the Planning Board of the Township of Pennsauken

**Jonathan Hutton** as Class IV Alternate #2 Member to the Planning Board of the Township of Pennsauken

**Darlene Hannah Collins** Environmental Commission 3-year term

**Ana Fernandez** Environmental Commission 3-year term

**Ana Fernandez** Environmental Commission Chair 1-year term

**Jack Sworaski** Environmental Commission 3-year term

**Linda Rubiano** Environmental Commission First Alternate 2-year term

**Mike McKenna** Shade Tree Commission 5-year term

**Karina Istvan** Shade Tree Commission 5-year term

**The Following Resolutions 50-58 Will Be Considered and Adopted by Consent Agenda (Pubic May Comment)**

**RESOLUTION No. 2022:50 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE DEPARTMENT OF FINANCIAL ADMINISTRATION**

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer to the Department of Financial Administration to be used as petty cash by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that the proper public officials are hereby authorized and directed to execute and deliver the Department of Financial Administration's check in the amount of FIVE HUNDRED DOLLARS (\$500.00) for the purpose of the aforementioned.

BE IT FURTHER RESOLVED that the Department of Financial Administration through the Chief Financial Officer shall account for the said monies in the manner provided by law.

**RESOLUTION No. 2022:51 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE DEPARTMENT OF FINANCIAL ADMINISTRATION (MILEAGE)**

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer for mileage to be used as petty cash by said department and the monies to be accounted by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FIVE HUNDRED DOLLARS (\$500.00) to be transmitted to the Department of Financial Administration for use as petty cash for mileage.

**RESOLUTION No. 2022:52 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN POLICE DEPARTMENT**

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer to the Pennsauken Police Department to be used as petty cash in said department, and the monies to be accounted by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FIVE HUNDRED DOLLARS (\$500.00) to be transmitted to the Pennsauken Police Department to be used as petty cash.

**RESOLUTION No. 2022:53 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN POLICE DEPARTMENT (DETECTIVE DIVISION)**

WHEREAS, the Township Committee deems it desirable that the sum of TWO HUNDRED FIFTY DOLLARS (\$250.00) be paid by the Chief Financial Officer to the Detective Division of the Pennsauken Police Department to be used as petty cash by said department and the monies to be accounted for by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of TWO HUNDRED FIFTY DOLLARS (\$250.00) to be transmitted to the Pennsauken Police Department to be used as petty cash.

**RESOLUTION No. 2022:54 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN FIRE DEPARTMENT**

WHEREAS, the Township Committee deems it desirable that the sum of FOUR HUNDRED DOLLARS (\$400.00) be paid by the Chief Financial Officer to the Pennsauken Fire Department to be used as petty cash in said department, and the monies to be accounted by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FOUR HUNDRED DOLLARS (\$400.00) to be transmitted to the Pennsauken Fire Department to be used as petty cash.



**RESOLUTION No. 2022:55 RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN COUNTRY CLUB**

WHEREAS, the Township Committee deems it desirable that the sum of ONE HUNDRED AND FIFTY DOLLARS (\$150.00) be paid by the Chief Financial Officer to the Pennsauken Country Club to be used as petty cash in said department, and the monies to be accounted for by that department as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of ONE HUNDRED AND FIFTY DOLLARS (\$150.00) to be transmitted to the Pennsauken Country Club to be used as petty cash.

**RESOLUTION No. 2022:56 RESOLUTION ESTABLISHING THE TOWNSHIP OF PENNSAUKEN'S CASH MANAGEMENT PLAN DESIGNATING DEPOSITORIES AND SIGNATORIES FOR THE YEAR 2022**

WHEREAS, this plan is established to comply with the requirements of N.J.S.A. 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all public funds of the Township of Pennsauken. Further, this plan serves as notification to all the Township's designated depositories, as well as all other banking and financial institutions which the Township shall do business with, as to what the acceptable means the Township can conduct its banking and investment policies; and

WHEREAS, N.J.S.A. 40A-53 provides that monies in any separate fund shall be treated as monies held in trust for the purpose for which separate funds were created and no banking institution accepting any such fund shall divert the monies in such funds to any other purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the following requirements shall be adhered to:

A. The Township Committee shall annually, at its reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Township Committee deems necessary. Such resolutions shall be deemed a part of the Cash Management Plan.

B. The Township Committee shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to all municipal bank accounts.

C. All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest bearing account in the name of the Township of Pennsauken, or shall be turned over to the Finance Office within 48 hours of receipt of such funds.

D. All revenues received by the Finance Office shall be deposited to interest bearing account in the legal depositories.

E. The following funds shall not be required to be maintained in interest bearing accounts:

1. Change Funds
2. Petty Cash Funds
3. Payroll Funds
4. Compensating balances for the purposes of obtaining specific services from financial institutions.

F. The Treasurer or the Chief Financial Officer with the Approval of the Township Administrator shall establish all bank accounts in a manner to maximize interest return on deposits as he deems necessary (i.e.: sweep accounts, compensating balances, etc.).

G. The Township Committee authorizes the Treasurer or the Chief Financial Officer to make investments, certificates of deposit and the necessary transfer of funds as they deem necessary to maximize the interest return on idle funds.

H. It is the responsibility of the Treasurer and the Chief Financial Officer to analyze the cash flows and to invest idle municipal funds in legal investments and certificates of deposit as to maximize interest earnings. The Treasurer or the Chief Financial Officer will solicit quotes from at least three sources for legal instruments. The Treasurer and the Chief Financial Officer will determine the best instrument and institution to accept based upon the highest rate of interest, yield, and risk of such instrument. In the case where the best quote for interest rate on a certificate of deposit comes from a bank or financial institution that was not previously designated by resolution as a legal depository, the Township Committee authorizes the Chief Financial Officer to accept the best quote if the bank or financial institution has a branch located in the State of New Jersey and meet the requirement of under the "Governmental Unit Deposit Protection Act". The Cash Management Plan will then be amended at the next public meeting to include this new bank or financial institution.

I. The Treasurer and Chief Financial Officer will be restricted to invest in the following investment instruments as allowed under N.J.S.A. 40A:5-15.1:

1. Certificates of Deposit in depositories located in New Jersey and which meet the requirements of "GUDPA".

2. Government Money Market Mutual Funds as per the regulations.

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of congress, which security has a maturity date not greater than 397 days from the date of Purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.

4. Local government investment pools, as per the regulations.

5. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977,c.281(C.52:18A-90.4).

J. The Treasurer shall report monthly all investment Transactions as required by N.J.S.A. 40A:5-15.2 to the Township Administrator and the Township Committee.

K. The following banks are authorized depositories for the Township of Pennsauken:

1. Republic Bank

2. PNC Bank

3. New Jersey Cash Management

4. Investor's Bank

5. Ocean First Bank

L. All disbursements from assigned accounts shall be made by checks signed by the Administrator, the Township Clerk and countersigned by the CFO. In the absence of the CFO the checks shall be signed by the Treasurer.

BE IT FURTHER RESOLVED that certified copies of this Resolution forwarded to the Chief Financial Officer and to the above named banks.

**RESOLUTION No. 2022:57 RESOLUTION DESIGNATING THE DEPOSITORY FOR FUNDS OF THE "PAYROLL ACCOUNT" FOR THE YEAR 2022**

WHEREAS, N.J.S.A. 40A:4-63 provided that monies held in any separate fund shall be treated as monies held in trust for the purpose for which was created and no banking institution accepting any such fund shall divert the monies in such fund to any other purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey; that **Republic Bank** shall be a depository of fund for the PAYROLL ACCOUNT of the Township, and all disbursements from said account shall be made by checks signed by the Township's Chief Financial Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the Chief Financial Officer.

**RESOLUTION No. 2022:58 RESOLUTION FIXING AMOUNTS ON BONDS TO BE FURNISHED FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF PENNSAUKEN, NEW JERSEY**

WHEREAS, under the State Statute in such case made and provided, the Township Committee of the Township of Pennsauken is desirous of fixing the amounts and form of the Bonds to be furnished by certain officers and employees and with such sureties as the Township Committee shall approve.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Surety Bonds shall be furnished to the Township for the following:

<b>POSITION OF OFFICER</b>	<b>AMOUNT</b>
Municipal Clerk	\$ 20,000.00
Chief Financial Officer	\$265,000.00
Township Tax Collector	\$300,000.00
Municipal Court	\$ 75,000.00
All Others (Public Employees)	\$ 75,000.00

BE IT FURTHER RESOLVED that all other municipal employees, unless required by statute or regulation of the Division of Local Finance to furnish a specific bond, shall be included under a Public Employee Blanket Bond.

*Committeeman DiBattista moved a motion to approve resolutions under consent agenda*

*Committeeman Martinez seconded the motion*

*Martinez and Olivo abstained from resolutions 2022:52 and 2022:53*

*An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 59-69 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:59 RESOLUTION AUTHORIZING ASSESSOR, DEPUTY ASSESSOR OR THE ASSESSOR'S ATTORNEY TO FILE AND/OR SIGN APPEALS**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey as follows:

1. The Assessor, Deputy Assessor or the Assessor's Attorney, are hereby authorized to file and/or sign both Regular Tax Appeals and Added/Omitted Tax Appeals on behalf of the Township of Pennsauken.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Camden County Board of Taxation and the Assessor's Office.

**RESOLUTION No. 2022:60 RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR THE YEAR OF 2022**

WHEREAS, N.J.S.A 54:4-67(a) permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges on or before the date when

they would become delinquent, and may provide that no interest shall be charged if payment of any installment is made within the (10<sup>th</sup>) calendar day following the date upon which the same became payable. The rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount more than \$1,500.00 to be calculated from the date the tax was payable until the date the actual payment of the tax collector is made; and

WHEREAS, N.J.S.A. 54:4-67(c) permits the governing body to fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency as billed, prior to the end of the fiscal year, the penalty so fixed shall not exceed 6% of the amount of the delinquency with respect to each most recent fiscal year only; and

WHEREAS, it has determined that it is in the best interest of the Township to authorize imposition of such penalty.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of The Township of Pennsauken in the County of Camden, in the State of New Jersey that pursuant to N.J.S.A. 54:4-67(a) that the interest rate for delinquent taxes and any delinquency for the year 2022 be set at the rate of 8% per annum for the amounts under \$1,500 and 18% per annum for amounts over \$1,500; and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made by the 10<sup>th</sup> of the month after the date upon which the same became payable, effective January 1, 2022. In the event that the 10<sup>th</sup> of the month falls on a weekend or holiday, the date of the grace period ends with the following working day; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 54:4-67, the Tax Collector is hereby authorized to impose a penalty of 6% on any delinquent taxes and municipal charges more than \$10,000 in addition to the interest charges set forth above.

BE IT FURTHER RESOLVED, certified copy of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer.

**RESOLUTION No. 2022:61 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SIGN TAX OFFICE CHECKS AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN TAX OFFICE CHECKS IN HER ABSENCE**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individuals are hereby authorized to sign checks from the tax office:

1. DANIELLE LIPPINCOTT, TAX COLLECTOR, is hereby authorized to sign and release checks as required from the Tax Office for the Year 2022.

2. TIM KILLION, TOWNSHIP ADMINISTRATOR, is hereby authorized to sign and release checks in the absence of the Tax Collector.

BE IT FURTHER RESOLVED; that a copy of this Resolution shall be forwarded by the Township Clerk to Danielle Lippincott and Tim Killion.

**RESOLUTION No. 2022:62 RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES UNDER NEW JERSEY STATUTE 40A:5-17.1**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Danielle Lippincott, Tax Collector, is authorized to cancel any Municipal charge refund or delinquency for any municipal charge of less than \$5.00 in accordance with N.J.S.A. 40A:5-17.1.

WHEREAS, the Township of Pennsauken, County of Camden and State of New Jersey has chosen Danielle Lippincott, Tax Collector, to process the cancellations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Collector is hereby authorized to adjust the records accordingly.

**RESOLUTION NO. 2022-63 A RESOLUTION AUTHORIZING 2022 ELECTRONIC TAX SALE**

WHEREAS, NJSA 54:5-191.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Pennsauken wishes to participate in an electronic tax sale for 2021 and prior year delinquencies.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Pennsauken, New Jersey, that the Tax Collector is hereby authorized to conduct an electronic tax sale.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

**RESOLUTION NO. 2022:64 A RESOLUTION AUTHORIZING A FEE FOR MAILING TAX SALE NOTICES**

WHEREAS, NJSA 54:5-191.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Government Services, and

WHEREAS, the rules and regulations allow the municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee up to \$25.00 per notice for the creation, printing and mailing of said notice, and

WHEREAS, to assign greater fiscal responsibility more fairly to the delinquent taxpayers, the Township of Pennsauken wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Pennsauken, New Jersey, that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2021 electronic tax sale.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

**RESOLUTION NO. 2022-65 A RESOLUTION AUTHORIZING ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE(s)**

WHEREAS, P.L 1997, Chapter 99, required the authorization of the governing body for replacement and issuance of a duplicate tax sale certificate held by a third-party lien holder which has been destroyed or lost.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Township of Pennsauken, County of Camden, State of New Jersey, hereby authorizes the Tax Collector, upon receipt of an appropriate affidavit from owner of the certificate, to prepare a replacement certificate; and

BE IT FURTHER RESOLVED, that this replacement certificate, duplicate in original form, shall be marked as "duplicate" and a \$100 fee assessed to the lienholder for the preparation of said duplicate certificate.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector by the Township Clerk.

**RESOLUTION NO. 2022-66 A RESOLUTION AUTHORIZING SERVICE CHARGE ON RETURNED CHECK FOR INSUFFICIENT FUNDS**

WHEREAS, N.J.S.A. 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or other written instrument was returned for insufficient funds; and,

NOW, THEREFORE BE IT RESOLVED by the governing body of the Township of Pennsauken, County of Camden, State of New Jersey, hereby authorizes the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and,

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, Chief Finance Officer, and the Municipal Auditor.

**RESOLUTION No. 2022:67 RESOLUTION AUTHORIZING EXECUTION OF GRANT AND LOAN AGREEMENT FOR MASTER AUTHORIZATION (Authorizes Administrator to file for NJ and Federal grants/loans)**

WHEREAS, the Township of Pennsauken periodically desires to apply for and receive grants or loans from the State of New Jersey and/or the Federal Government to carry out various programs; and

WHEREAS, it is desirable to facilitate the processing of agreements with the State of New Jersey and/or the Federal Government providing for such grants or loans.

NOW, THEREFORE, BE IT RESOLVED by the Township of Pennsauken of the County of Camden and State of New Jersey that the Township Administrator is hereby authorized to file applications for grants or loans with the State of New Jersey and/or the Federal Government, and to execute such agreements and other documents as are required to receive such funds and agree on behalf of the Township of Pennsauken to such obligations and conditions as may pertain provided however that any such action requiring an appropriation of local funds not provided for in the municipal budget shall require approval of the governing body.

BE IT FURTHER RESOLVED that the Township of Pennsauken does hereby agree to be bound by all such actions as prescribed in the agreements and other documents required by the State of New Jersey and/or the Federal Government, and that a copy of this resolution, certified by the Township Clerk shall be filed with the Grant Services Office, at the time of filing for grants.

BE IT FURTHER RESOLVED that this authorization shall remain in effect through December 31 of the year succeeding the year in which this resolution is enacted.

**RESOLUTION No. 2022:68 RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE MORTGAGE DOCUMENTS**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the Township Administrator is hereby authorized to:

1. Execute documents creating mortgages payable to the Township of Pennsauken in accordance with our Economic Development Program or the sale of property where the Township Committee has approved the taking back of a mortgage.
2. Execute postponement of mortgages after he has satisfied himself that the Township of Pennsauken's interest is still adequately protected and that the subordinate second position is not inconsistent with the policy concerning community development improvement loans.
3. Execute cancellation and/or discharge of documents after he has satisfied himself that the mortgage payable to the Township of Pennsauken has been fully satisfied.

**RESOLUTION No. 2022:69 RESOLUTION AUTHORIZING REFUND OF OVERPAYMENTS OF EMERGENCY MEDICAL SERVICES FEES**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the Township Administrator is hereby authorized for the year of 2022 to approve refunds of overpayments of Emergency Ambulance Services fees to the insurance company and/or the patients after receiving the proper documentation from DM Medical Billing Resources, Inc. (the Township's billing service company) verifying the overpayment.

BE IT FURTHER RESOLVED that a certified copy of this Resolution forwarded by the Township Clerk to DM Medical Billing Resources, Inc. and Captain Edward F. Paul, III Pennsauken Emergency Medical Services division of the Pennsauken Fire Company.

Committeeman Olivo moved a motion to approve resolutions under consent agenda  
Committeeman Martinez seconded the motion  
An affirmative 5/0 roll call vote was recorded.

**The Following Resolutions 70-74 Will Be Considered Individually (Public May Comment)**

**RESOLUTION No. 2022:70 RESOLUTION AUTHORIZING TEMPORARY 2022 TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 provides that, where any contracts, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary appropriations shall be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the effective date of this Resolution shall be January 1, 2022; and

WHEREAS, twenty-six & twenty-five one hundredths percent (26.25%) of the total appropriations in the 2021 Budget, exclusive of any appropriations made for Debt Service and Capital Improvement Fund is the sum of \$9,404,868.64; and

WHEREAS, twenty-six & twenty-five one hundredths percent (26.25%) of the total appropriations in the 2021 Golf Course Utility Budget, exclusive of any appropriations made for Debt Service and Capital Improvement Fund is the sum of \$494,834.81; and

WHEREAS, twenty-six & twenty-five one hundredths percent (26.25%) of the total appropriations in the 2021 Solid Waste Collection District Budget, exclusive of any appropriations made for Debt Service and Capital Improvement Fund is the sum of \$1,195,687.50; and

NOW, THEREFORE, BE IT RESOLVED, that the following temporary appropriations in the amounts delineated in the attached Temporary Budget in the amount of \$9,404,700; in the attached Golf Course Utility Temporary Budget in the amount of \$494,531; and in the attached Solid Waste Collection District Budget in the amount of \$1,195,042 be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

BE IT FURTHER RESOLVED, that the sums of \$3,891,000 be appropriated for Debt Service for the Current Fund; that \$90,000 be appropriated for the Debt Service for the Golf Course Utility.

I HEREBY CERTIFY that the foregoing Resolution was adopted by Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their reorganization meeting held at the Pennsauken Country Club 3800 Haddonfield Road, Pennsauken, New Jersey on January 6, 2022.

*Committeeman Olivo moved a motion to approve resolutions 2022:70*

*Committeeman Martinez seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*

**RESOLUTION No. 2022:71 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING APPROPRIATION TRANSFERS (No. 2) OF THE 2021 MUNICIPAL BUDGET**

WHEREAS, the Director of the Finance Department, through the Office of the Township of Administrator, has informed the Township Committee that it is necessary to expend funds for certain purposes for which funds were appropriated in the 2021 budget and the amount of said anticipated expenditures exceeds the amount appropriated therefor, said insufficient appropriations being more particularly set forth in the attached Schedule "A"; and

WHEREAS, the Director of the Finance Department, through the Office of the Township Administrator, has informed the Township Committee that a certain amount of funds, which are set forth on the attached Schedule "A" are appropriated for certain purposes, but are not required to be expended for said purposes and the Director has recommended that the Township Committee transfer said excess appropriations to the aforementioned insufficient appropriations; and

WHEREAS, N.J.S.A. 40A:4-58(a) states that should it become necessary, during the last two months of the fiscal year to expend for any of the purposes specified in the Budget, an amount in excess of the respective sums appropriated therefor, and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such an appropriation, the governing body, may be resolution, setting forth the facts adopted by not less than two-thirds of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; and

WHEREAS, the Township Committee has reviewed the aforementioned recommendation and desires to act favorably upon same.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby declares that certain appropriations are insufficient to fulfill the purposes for which the funds were appropriated and hereby declares that certain appropriations are in excess of the amount of funds necessary to fulfill the purposes for which the funds were appropriated, said insufficient and excess appropriations being more particularly set forth on the attached Schedule "A".
2. That the Township Committee for the aforementioned reasons hereby transfers certain funds from the excess appropriations to the insufficient appropriations which exist in the 2021 Budget, said transfer being more particularly set forth on the Attached Schedule "A".

I HEREBY CERTIFY that the foregoing Resolution was adopted by Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their reorganization meeting held at the Pennsauken Country Club 3800 Haddonfield Road, Pennsauken, New Jersey on January 6, 2022., effective for December 31, 2021.

*Committeeman DiBattista moved a motion to approve resolutions 2022:71*

*Committeeman Olivo seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*



**RESOLUTION NO. 2022:72 CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND RESOLUTION TO JOIN SUBJECT TO APPROVAL OF ASSESSMENT**

WHEREAS, a number of municipalities in the state of New Jersey have joined together to form a Joint Insurance Fund as permitted by N.J.S.A. 40A:10-36; and

WHEREAS, said Fund was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs, and the Fund has been in operation since that date of approval; and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

NOW THEREFORE, be it resolved that the Mayor and Committee of the Township of Pennsauken ("Township") do hereby agree to join the Fund subject only to the right to approve the initial assessment when the same is received from the Fund following processing of the application; and

BE IT FURTHER RESOLVED that the Township of Pennsauken is applying to the Fund for the following types of coverages:

1. Workers' Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle; and
5. Public Officials Liability.

BE IT FURTHER RESOLVED that the Township hereby adopts and approves the bylaws of the Fund; and

BE IT FURTHER RESOLVED that Tim Killion is authorized to execute the application for membership and the accompanying certification on behalf of the Township; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as are required by the Fund's bylaws and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon the applicant's admission to the Fund following approval by the Fund, passage by the Township by a Resolution Accepting Assessment, and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

*Committeeman Olivo moved a motion to approve resolutions 2022:72  
Committeeman Martinez seconded the motion  
An affirmative 5/0 roll call vote was recorded.*

**RESOLUTION NO. 2022:73 INDEMNITY AND TRUST AGREEMENT CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

THIS AGREEMENT, made this day of January 6, 2022 in the County of Camden, State of New Jersey, By and Between the Camden County Municipal Joint Insurance Fund, hereinafter referred to as "FUND", and the Governing Body of the Township of Pennsauken, a duly constituted local unit of government hereinafter referred to as "MUNICIPALITY";

WITNESSETH:

WHEREAS, several local governmental units have collectively formed or are in the process of forming a Joint Insurance Fund as such an entity is authorized and described in NJSA 40A:10-36 et seq. and the administrative regulations promulgated pursuant thereto and;

WHEREAS, the MUNICIPALITY has agreed to become a member of the FUND in accordance with and to the extent provided for in the bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The MUNICIPALITY accepts the FUND'S bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said bylaws and the pertinent statutes and Administrative Regulations pertaining to same and as set forth in the Risk Management Plan.
2. The MUNICIPALITY agrees to participate in the FUND with respect to the types of insurance listed in the Township of Pennsauken's Resolution.
3. The MUNICIPALITY agrees to become a member of the FUND for an initial period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the FUND'S operation and coverage, or the effective date of membership, whichever occurs later.
4. The MUNICIPALITY certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date hereof.
5. In consideration of membership in the FUND the MUNICIPALITY agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, all of whom as a condition of membership in the FUND shall execute a verbatim counterpart of this Agreement and by execution hereof the full faith and credit of the MUNICIPALITY is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the bylaws thereof, this Agreement the Fund's Risk Management Plan or any applicable Statute.
6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay attorney's fees and/or Court costs the MUNICIPALITY agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
7. The MUNICIPALITY and the FUND agree that the FUND shall hold all monies paid by the MUNICIPALITY to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with NJAC 11:15 2.1 et seq.
8. The FUND shall establish separate Trust Accounts for each of the following categories of risk and liability:
  - a) Workers' Compensation and Employers' Liability
  - b) Liability, other than motor vehicle
  - c) Property Damage, other than motor vehicle
  - d) Motor Vehicle

The FUND shall maintain Trust Accounts aforementioned in accordance with NJSA 40A: 10-36, NJAC 11:15.2 et seq, NJSA 40A: 5-1 and such other statutes as may be applicable. More specifically, each of the aforementioned separate Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by NJAC 11:15-2.2.

9. Each MUNICIPALITY who shall become a member of the FUND shall be obligated to execute this Agreement.

*Committeeman DiBattista moved a motion to approve resolutions 2022:73  
Committeeman Olivo seconded the motion*

*An affirmative 5/0 roll call vote was recorded.*

**RESOLUTION No. 2022:74 RESOLUTION GRANTING A REDUCTION OF A PERFORMANCE BOND TO THIRTEEN THOUSAND, FIVE HUNDRED AND FORTY-THREE DOLLARS AND TWENTY CENTS (\$ 13,543.20) TO URGENT CARE R/E LLC. PREMISES LOCATED AT 6602 S. CRESENT BLVD, PENNSAUKEN, NEW JERSEY 08109, BLOCK 5836, LOTS 1 AND 9.**

WHEREAS, Urgent Care R/E LLC, 6602 S. Crescent Blvd. New Jersey 08109 has requested the reduction of a Performance Bond being held by the Township of Pennsauken for site improvements.

WHEREAS, the Planning Board engineer has inspected the site and has found the work in substantial conformance with the approved plans as stated in his report dated December 14, 2021 which is attached hereto and made part of this resolution and recommends the performance bond be reduced to Thirteen Thousand, Five hundred and Forty-Three Dollars and Twenty Cents (\$ 13,543.20). The Township will, therefore, retain Twenty Two percent (20%) of the original bond posted as permitted by the Municipal Land Use Law.

WHEREAS, the Township Committee has reviewed the report and recommendations of the Planning Board engineer.

NOW, THEREFORE, the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey agrees to approve the reduction of the Performance Bond from One Hundred Twenty Five Thousand, Five Hundred Sixty Five Dollars and Sixty Cents (\$ 125,565.60) to Thirteen Thousand, Five hundred and Forty-Three Dollars and Twenty Cents (\$ 13,543.20) to Urgent Care R/E LLC 6602-30 S. Crescent Blvd, Pennsauken, New Jersey 08109.

BE IT RESOLVED, that the municipal clerk is authorized and directed to forward a certified copy of this resolution and a copy of the Planning Board engineer's report to the Planning & Zoning Office and to Urgent Care R/E LLC 6602-30 S. Crescent Blvd, Pennsauken, New Jersey 08109.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Pennsauken Township Committee held on January 6, 2022.

*Committeeman DiBattista moved a motion to approve resolutions 2022:74  
Committeeman Olivo seconded the motion  
An affirmative 5/0 roll call vote was recorded.*

**The Following Resolutions 75-78 Will Be Considered and Adopted By Consent  
Agenda (Public May Comment)**

**RESOLUTION NO. 2022:75 AUTHORIZATION FOR THE TOWNSHIP OF PENNSAUKEN TO APPLY FOR AN ACCEPT A SUB GRANT AWARD OF THE FEDERAL FISCAL YEAR 2021 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING AND FOR THE TOWNSHIP CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS**

WHEREAS, The Township of Pennsauken, Office of Emergency Management has been awarded an Emergency Management Agency Assistance Sub Award (EMAA), Award # FY21 EMPG-EMAA-0427 from the New Jersey State Police Office of Emergency Management. The Sub Grant, consisting of a total amount of up to \$10,000.00 Federal Funds, is for the purpose of enhancing the Township of Pennsauken's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Sub Grant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Township of Pennsauken Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Sub Grant Award that has been required by the said "New Jersey State Police Office of Emergency Management for the Sub Award period of July 1, 2021 through June 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Pennsauken accepts and authorizes the Pennsauken Office of Emergency Management to accept the award of the FY20 Homeland Security Emergency Management Performance Grant Program Sub Grant in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management for purposes described in the application; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of up to \$10,000.00, which is now available from the New Jersey State Police Office of Emergency Management from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of up to \$10,000.00 is hereby appropriated under the caption FY21 Homeland Security Emergency Management Performance

BE IT FURTHER RESOLVED that the Township Chief Financial Officer and the Township Director of Emergency Management are authorized to sign the appropriate Sub grant award documents; and

BE IT FURTHER RESOLVED copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Government Services, The Township Administrator, the Township Chief Financial Officer, the County Division of Emergency Management and the Office of the Treasury.

**RESOLUTION No. 2022:76 RESOLUTION AUTHORIZING THE TOWNSHIP OF PENNSAUKEN, NEW JERSEY THROUGH THE TOWNSHIP OF PENNSAUKEN POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE TOWNSHIP OF PENNSAUKEN TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, The United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to Municipal and County LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N. J. S. A. 40A:5-30.2 requires that the governing body of the municipality or County approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW, THEREFOR BE IT RESOLVED by the Township of Pennsauken of Pennsauken, New Jersey that the Township of Pennsauken Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022 and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and

moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies or equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Township of Pennsauken Police Department, without restrictions; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department is hereby authorized to obtain control of equipment “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: See attached list labeled Exhibit A; and

BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; and requests to acquire “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current year from January 1, 2022 to December 31, 2022

**RESOLUTION No. 2022:77 TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZES THE ACCEPTANCE OF A GIFT – DONATION TO THE PENNSAUKEN POLICE DEPARTMENT FOR A MICROCHIP SCANNER**

WHEREAS, N.J.S.A. 40A:5-29 authorizes the acceptance of bequests, legacies and gifts by local units; and

WHEREAS, the Township of Pennsauken has been offered a microchip scanner from Woods Rescue in Shamong, New Jersey; and

WHEREAS, the Township Committee of the Township of Pennsauken recognizes that the acceptance of the aforesaid gift will benefit the Township Clerk’s Department to help aid in lost pet recovery measures with animal control services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, that the Township Committee authorizes the acceptance of a microchip scanner to be used by the Clerk’s Department and in accordance with the provisions of N.J.S.A. 40A:5-29.

I HEREBY CERTIFY that the foregoing Resolution was adopted by Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their reorganization meeting held at the Pennsauken Country Club 3800 Haddonfield Road, Pennsauken, New Jersey on January 6, 2022.

**RESOLUTION NO. 2022:78 A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ADOPTION OF THE 2022 CAMDEN COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE**

WHEREAS, all jurisdictions within Camden County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Camden County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Camden County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Township of Pennsauken

- 1) Adopts in its entirety, the 2022 Camden County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Deputy Mayor Roberts moved a motion to approve resolutions under consent agenda

Committeeman DiBattista seconded the motion

*Martinez and Olivo abstained from Resolution 2022:76 and 2022:77*

An affirmative 5/0 roll call vote was recorded.

## **Mayor and Township Committee Department Responsibilities**

Administrator Killion read into the record the Department Responsibilities of Committee as follows:

### **2022 Mayor & Committee Department Responsibilities**

**Mayor – Jessica Rafeh:** Administrative & Executive and Finance.

**Deputy Mayor – Nicole Roberts:** Buildings & Property Maintenance, Economic Development, Library and Planning Board.

**Vince Martinez:** Parks & Recreation, Pennsauken Historical Society, Youth Programming and Zoning Board.

**Patrick Olivo:** Environmental Commission, Public Events, Public Works and Shade Tree Commission.

**Marco DiBattista:** Public Safety Director, Country Club and Senior Affairs.

## **Remarks for the Township Committee**

**Mayor Rafeh** again thanked everyone for their support and commented she is happy to have an "extended family of brothers and sisters with her here on this committee."

**Deputy Mayor Roberts** "excited and looking forward to work with Mayor Rafeh and this incredible team."

**Committeeman Martinez** thanked everyone for "tuning in" and stated he is very excited to be part of the team making history.

**Committeeman DiBattista** commented "to call this committee family and friends is an honor." He asked everyone to stay safe and to continue to wash your hands.

**Committeeman Olivo** thanked the new Mayor and Deputy Mayor for stepping up to the plate and commented "I know they will do an awesome job." He asked everyone to stay safe.

### **Public Comment**

Mayor Rafeh recognized there was no one from the public who wished to comment and no request via an electronic submission.

### **Adjournment**

Mayor Rafeh asked for a motion to adjourn.

Committeeman DiBattista moved a motion to adjourn  
Committeeman Olivo seconded the motion  
An affirmative 5/0 voice vote was recorded

The reorganization meeting of the Township Committee of the Township of Pennsauken adjourned at 7:50 pm.

Respectfully submitted,

***Pamela Scott-Forman***

Pamela Scott-Forman, RMC/CMR  
Township Clerk

Adopted: February 3, 2022