

**MINUTES**  
**PENNSAUKEN TOWNSHIP COMMITTEE**  
**BUSINESS MEETING REORGANIZATION – January 5, 2021**

A hybrid Reorganization Meeting of the Pennsauken Township Committee was held at the Pennsauken Country Club, 3800 Haddonfield Road, Pennsauken, NJ 08109 on Tuesday, January 5, 2021.

The Reorganization Meeting was called to order by outgoing Mayor Tim Killion at 6:00 pm who also acknowledged the dignitaries and VIP's in attendance via ZOOM. An update on the Corona Virus was given with a special request for prayers.

The Salute to the Flag was called for, followed by a Moment of Silence. The announcement of compliance of the "Senator Byron M. Baer Open Public Meetings Act".

Mayor Emeritus Killion gave remarks of the past year citing several accomplishments even under restraints of the national pandemic. He commented on the \$9 Million Dollar Library grant; transparency of Committee to their constituents; Black Lives Matter march and the level of participation in Committee meetings since moving the start time to 6 pm. Mayor Emeritus Killion thanked his fellow Committee members for their support, with special recognition to Former Committeewoman McBride and new Commissioner Dyer, along with the staff and employees of the Township. He commented on the diversity of the Township and how the Committee reflected the Township, he also commented on the first Latino male to Committee with Mr. Martinez. Mr. Killion closed with asking everyone to continue wearing their mask, social distancing and keep vigilant.

Acting Municipal Clerk, Pamela Scott-Forman certified the election, designating Tim Killion and Vince Martinez the successful candidates for the Full Term for the Office of Township Committee.

Lou Meloni, JSC Retired gave the Oath of Office to Committeeman Killion as his wife Bridget and children held the bible.

Mr. Meloni also administered the Oath of Office to Vince Martinez as his wife Elizabeth and family held the bible.

The meeting commenced with a Roll Call by the Township Acting Clerk.

Committeeman Vincent Martinez  
Committeeman Timothy Killion  
Committeewoman Nicole Roberts  
Committeewoman Jessica Rafeh  
Committeeman Marco DiBattista

Also present were Acting Administrator Joseph Palumbo, Acting Township Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos and Township Attorney Linda Galella.

Consideration of /and Possible Actions on Any Request for Electronic participation During this Reorganization meeting.

Committeeman DiBattista moved a motion to proceed on ZOOM  
Committeewoman Rafeh seconded the motion  
A 5/0 voice vote was recorded

The Following Resolutions Will Be Considered and Adopted Individually (Public May Comment)

Acting Clerk stated the floor was now open for nominations for Mayor

Committeeman Killion nominated Committeeman DiBattista; which was seconded by Committeewoman Rafeh. No other nominations were presented, the floor to nominated was closed and an affirmative 5/0 roll call vote was recorded.

Committeewoman Rafeh moved the motion on Resolution 2021:01 designating the Mayor Committeeman Martinez seconded the motion  
An affirmative 5.0 roll call vote was recorded

**RESOLUTION NO. 2021:1**

**RESOLUTION DESIGNATING THE MAYOR OF THE TOWNSHIP OF PENNSAUKEN FOR 2021**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Marco DiBattista is hereby designated Chairperson of the Township Committee for the Year 2021, and that hereafter he will be known as MAYOR of the Township of Pennsauken and shall be delegated to act as Chairperson of the Township Committee and shall be authorized to undertake and complete all acts or activities permitted or required of him in the Office of the Mayor.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to all Department Heads.

Former Mayor and Committeeman Bill Orth swore in Committeeman Marco DiBattista as Mayor as his wife Nitsa and daughters held the bible.

Newly appointed Mayor Marco DiBattista thanked his fellow committee members for their support and confidence in him for the honor. He thanked Mr. Orth for opening the door for him into local politics. He thanked his family and friends and spoke about his love for Pennsauken Township and promised to give his all.

Acting Clerk stated the floor was now open for nominations for Deputy Mayor

Committeewoman Roberts nominated Committeewoman Rafeh; Mayor DiBattista seconded the motion. No other nominations were presented, the floor was closed for nominations and a call vote was taken; an affirmative 5/0 vote was recorded.

Committeeman Killion moved resolution 2021:02 for Deputy Mayor  
Committeewoman Roberts seconded the motion  
An affirmative 5/0 roll call vote was cast.

**RESOLUTION NO. 2021:2**

**RESOLUTION DESIGNATING THE DEPUTY MAYOR OF THE TOWNSHIP OF PENNSAUKEN FOR 2021**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Jessica Rafeh is hereby designated Vice Chairperson of the Township Committee for the Year 2021, and that hereafter she will be known as DEPUTY MAYOR of the Township of Pennsauken and that she shall be delegated to act as Vice Chairperson of the Township Committee and shall be authorized to undertake and complete all acts or activities permitted or required of her in the Office of Deputy Mayor.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to all Department Heads.

Committeewoman Rafeh was sworn in by Lou Meloni, JSC Retired who gave the Oath of Office as her husband Hussan, daughter and family looked on.

Newly appointed Deputy Mayor, Jessica Rafeh, thanked Committee for the honor. She commented that she was asked if she was going to step down as a new mom. She stressed to young woman to remember you can do and be all that you want to be. She recognized the new Committee members and former Committee members and promised to do her very best. She recognized Mr. Bill Orth as outgoing Public Safety Director, thanking him and commented on following in his footsteps. She also thanked her mentor Jack Killion. She promised to do her very best and be the best. Deputy Mayor Rafeh also spoke in Spanish.

The Following Resolutions 3-9 Will Be Considered and Adopted by Consent Agenda (Public May Comment)

**RESOLUTION NO. 2021:3**

RESOLUTION APPOINTING AN ACTING MUNICIPAL ADMINISTRATOR FOR THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that JOSEPH PALUMBO be and hereby is appointed the Acting Municipal Administrator of the Township of Pennsauken in accordance with N.J.S.A. 40A:9-136 et seq.

BE IT FURTHER RESOLVED that in addition to the authorities under N.J.S.A. 40A:9-136 et seq. and the Township's Municipal Code, the Acting Administrator will be designated the Appointing Authority for the Township of Pennsauken for compliance with New Jersey Department of Personnel form execution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Joseph Palumbo.

**RESOLUTION NO. 2021:4**

A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN APPOINTING A MUNICIPAL ATTORNEY PURSUANT TO THE STATUTE ESTABLISHED FOR THE APPOINTMENT OF SAME PURSUANT TO N.J.S.A. 40A: 9-139

WHEREAS, N.J.S.A. 40A: 9-139 provides that the Township of Pennsauken shall designate a qualified individual as Municipal Attorney to be appointed as such for a period of one year and pursuant to ordinance; and

WHEREAS, Parker McCay possesses the qualifications required by the Township and all resolutions and ordinances pertaining to the appointment of the Municipal Attorney;

NOW THEREFORE BE IT RESOLVED, that the Law Offices of PARKER McCAY, 9000 Midlantic Drive, Suite #300 Mt. Laurel, New Jersey 08054 be appointed as the Municipal Attorney for the Township of Pennsauken from the date of this Resolution and for a period of one year following or until a successor has been appointed and that the terms of appointment shall be as established by Ordinance as it may be from time to time amended; and

That any additional services beyond those covered within the scope of the appointment, to be provided by PARKER McCAY subject to the submission and approval of a Contract for Legal Services.

This appointment is made through a Fair and Open Process of Requests for Qualifications.

**RESOLUTION NO. 2021:5**

RESOLUTION APPOINTING MUNICIPAL AUDITORS FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021

WHEREAS, there exists a need for the appointment of a Municipal Auditor for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. BOWMAN & COMPANY Certified Public Accountant & Consultants is hereby appointed Municipal Auditors for the Township of Pennsauken, County of Camden and State of New Jersey. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The term of such appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021
3. The Township Administrator is hereby authorized to execute an Agreement with BOWMAN & COMPANY, Certified Public Accountant & Consultants 601 White Horse Road Voorhees, New Jersey 08043 and said Agreement is to remain on file in the Township Clerk's office.
4. A brief notice of this appointment and the terms thereof shall be published, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and BOWMAN & COMPANY.

**RESOLUTION NO. 2021:6**

RESOLUTION APPOINTING INSURANCE BROKER FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021

WHEREAS, there exists a need for the Township of Pennsauken to retain an insurance agent in order to provide various types of insurance in order to protect the interests of the Township of Pennsauken; and

WHEREAS, the Township of Pennsauken is subject, pursuant to N.J.S.A. 40A:11-1 et. seq. of the Local Public Contracts Law; and

WHEREAS, insurance is specifically exempted from the bidding provisions of the aforementioned Local Public Contracts Law, by virtue of N.J.S.A. 40A:11-5 (1) (m); and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken that the Township Administrator is hereby authorized to enter into a contract with CONNOR STRONG of 40 Lake Center Executive Park 401 Route #73 North Suite #300 Marlton N.J. 08053 for a term of one (1) year, commencing January 5, 2021 and expiring December 31, 2021 for the placement, of insurance for general liability and public liability of various types and descriptions for the protection of the said Township of Pennsauken's interests. This appointment is made through a Fair and Open Process of requests for qualifications and with the approval of the Township Committee of the Township of Pennsauken.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published once in the newspaper designated one of the official newspapers of the Township and the contract shall be available for public inspection in the office of the Township Clerk.

**RESOLUTION NO. 2021:7**

RESOLUTION APPOINTING TOWNSHIP PHYSICIAN FOR THE TOWNSHIP OF PENNSAUKEN

WHEREAS, there exists a need for the appointment of a Municipal Physician for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without Competitive –bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. WORKNET, of 9370 N. Rt. #130, Suite #200 Pennsauken, NJ 08110 is hereby appointed Municipal Physicians for the Township of Pennsauken, County of Camden and State of New Jersey. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The terms of such appointment shall be for a term of one (1) year, commencing January 5, 2021 and expiring December 31, 2021.
3. WORKNET is hereby authorized to file a listing of fees, and said listing is to remain on file in the Township Clerk's Office.
4. A brief notice of this appointment and the terms thereof shall be published forthwith, following adoption of this Resolution.

**RESOLUTION NO. 2021:8**

A RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN PROVIDING FOR THE EMPLOYMENT OF A CHIEF PROSECUTOR FOR THE MUNICIPAL COURT IN ACCORDANCE WITH N.J.S.A. 2B: 12-27 AND N.J.S.A. 2B: 25-4(f)

WHEREAS, the Township has established a municipal court in accordance with N.J.S.A. 2B:12-1 et seq.; and

WHEREAS, the Township has the need to employ an attorney at law of the State of New Jersey to act as Chief Prosecutor with TIMOTHY HIGGINS in the Municipal Court of the Township of Pennsauken in accordance with N.J.S.A. 2B:12-27 and N.J.S.A. 2B:25-4(f); and

WHEREAS, the Attorney is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Chief Municipal Prosecutor; and

NOW THEREFORE in consideration for the mutual promises, conditions and obligations set forth herein and for other good and valuable consideration, the parties agree as follows:

The Attorney represents that he is licensed to practice law in the State of New Jersey and is able to offer services as contemplated herein. The Attorney further agrees that, in the event he does not personally provide all services required by this agreement, he will provide a capable and duly licensed attorney at law of the State of New Jersey, who has been duly appointed as a municipal prosecutor in another municipality to provide those services in his behalf.

5. The Attorney agrees that he shall provide to the Township the following services:
  - a) Representation of the State of New Jersey in the prosecution of all causes coming before the Municipal Court.
  - b) The representation of the State in those matters appealed to the Superior Court Law Division or on further appeal to any Appellate Court of the State of New

Jersey, the New Jersey Supreme Court, or United States Federal Courts, wherein the representation of the State's interest is not undertaken by the Camden County Prosecutor or the Attorney General of the State of New Jersey.

In consideration for those services provided to the Township and in accordance with N.J.S.A. 2B:25-4(d), the Township shall compensate the Attorney on an annual basis beginning January 5, 2021 to December 31, 2021, or until another individual has been appointed by resolution adopted by the Township to act as Prosecutor in the Municipal Court, to the following:

For all services rendered in connection with regularly scheduled sessions of the Pennsauken Municipal Court, an annual salary as set by the Township Ordinance, which shall be paid in weekly installments beginning on or about January 5, 2021 and concluding on December 31, 2021.

With respect to the representation of the State of New Jersey and/or the Township of Pennsauken in any de novo appeal from the Municipal Court of the Township of Pennsauken, an hourly rate as established by the Township's Ordinances respecting hourly rates for professional legal services. In addition, the hourly rate set and established by the Township's Ordinance respecting hourly rates for professional legal services shall be applicable to any Special Session of the Pennsauken Municipal Court that the Attorney may be required to attend and as may be established by the Municipal Magistrate of the Township of Pennsauken from time to time. With regard to those services to be rendered at the hourly rate as established by the Township's Ordinances, the Attorney shall submit periodic statements of charges for all legal services rendered and shall include in such statements an itemization for all out-of-pocket expenses such as filing fees, transcript fees, recording fees, photocopying expenses, etc. which shall be reimbursed to the Attorney. Payment shall be made within thirty (30) days from the date of submission of such statements.

In addition, the Attorney shall be provided with any and all employee benefits packages afforded all municipal employees, including but not limited to medical, dental, prescription, eyeglass and other healthcare benefits with the same coverage as afforded to all municipal employees. The Township shall maintain the Attorney as a member of the public employees' retirement system (PERS).

6. It is expressly understood that the Attorney shall not serve the Township as the Municipal Prosecutor in a full-time capacity and that the Attorney is engaged in the private practice of law and shall not be prohibited from continuing to engage in such practice except to the extent that the Attorney shall not engage in any activity which would conflict with his duties hereunder.
7. This agreement may be terminated or modified at any time by the mutual consent of the parties hereto. However, it is specifically understood between the parties that the Attorney may continue to serve and receive compensation as Chief Municipal Prosecutor until an individual has been duly appointed by resolution of the Township to act as Chief Prosecutor in the Municipal Court.

This appointment is made through a Fair and Open Process of requests for Qualifications.

**RESOLUTION NO. 2021:9**

RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN PROVIDING FOR THE EMPLOYMENT OF A PUBLIC DEFENDER FOR THE MUNICIPAL COURT PURSUANT TO N.J.S.A. 2B;12-24

WHEREAS, the Township has established a municipal court in accordance with N.J.S.A. 2B:12-1 et seq.; and

WHEREAS, the Township acknowledges that Municipal Public Defenders are a critical component of New Jersey's system for the administration of justice and the effective, fair and equal representation of the poor; and

WHEREAS, the Township has determined that there is the need to employ an attorney at law of the State of New Jersey to act as Municipal Public Defender to represent indigent defendants in proceedings in the Municipal Court of the Township of Pennsauken in accordance with N.J.S.A. 2B:12-24; and

WHEREAS, Jason Sunkett (the "Attorney") is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Municipal Public Defender; and

NOW THEREFORE in consideration for the mutual promises, conditions and obligations set forth herein and for other good and valuable consideration, the parties agree as follows:

1. The Attorney represents that he is licensed to practice law in the State of New Jersey and is able to offer services as contemplated herein. The Attorney further agrees that, in the event he does not personally provide all services required by this agreement, he will provide a capable and duly licensed and qualified attorney at law of the State of New Jersey to provide those services in his behalf.
2. The Attorney agrees that he shall represent indigent defendants charged in Municipal Court of the Township of Pennsauken with a crime as specified in N.J.S.A. 2B:12-18 or, if in the opinion of the municipal court there is a likelihood that the defendant, if convicted, of any other offense will be subject to imprisonment or other consequence of magnitude. Such representation shall include all necessary services and facilities of representation, including expert and lay investigation and testimony as well as other preparations, shall be provided in every case. The municipality shall be responsible for payment for services pursuant to this section. The factors of need and real value to a defendant may be weighed against the financial constraints of the municipality in determining the necessary services and facilities of representation. The final determination as to necessity for services required pursuant to this section shall be made by the court.
3. In consideration for those services provided to the Township and, in accordance with N.J.S.A. 2B:24-5, the Township shall compensate the Attorney on an annual basis beginning January 5, 2021 to December 31, 2021, or until another individual has been appointed by resolution adopted by the Township to act as Public Defender in the Municipal Court, to the following:
  - a) For all services rendered in connection with regularly scheduled sessions of the Pennsauken Municipal Court, an annual salary as set by the Township Ordinance, which shall be paid in weekly installments beginning on or about January 5, 2021 and concluding on December 31, 2021.
  - b) With respect to the representation of indigent defendants in any de novo appeal from the Municipal Court of the Township of Pennsauken, an hourly rate as established by the Township's Ordinances respecting hourly rates for professional legal services. In addition, the hourly rate set and established by the Township's Ordinance respecting hourly rates for professional legal services shall be applicable to any Special Session of the Pennsauken Municipal Court that the Attorney may be required to attend and as may be established by the Municipal Magistrate of the Township of Pennsauken from time to time. With regard to those services to be rendered at the hourly rate as established by the Township's Ordinances, the Attorney shall submit periodic statements of charges for all legal services rendered and shall include in such statements an itemization for all out-of-pocket expenses such as filing fees, transcript fees, recording fees, photocopying expenses, etc. which shall be reimbursed to the Attorney. Payment shall be made within thirty (30) days from the date of submission of such statements.

- c) In addition, the Attorney shall be provided with any and all employee benefits packages afforded all municipal employees, including but not limited to medical, dental, prescription, eyeglass and other healthcare benefits with the same coverage as afforded to all municipal employees. The Township shall maintain the Attorney as a member of the public employees' retirement system (PERS).
- 4. It is expressly understood that the Attorney shall not serve the Township as the Municipal Public Defender in a full-time capacity and that the Attorney is engaged in the private practice of law and shall not be prohibited from continuing to engage in such practice except to the extent that the Attorney shall not engage in any activity which would conflict with his duties hereunder.
- 5. It is further expressly understood that the Attorney may represent private clients in the Municipal Court of Pennsauken, subject to the Rules of Court Governing the Conduct of Lawyers, Judges and Court Personnel.
- 6. This agreement may be terminated or modified at any time by the mutual consent of the parties hereto. However, it is specifically understood between the parties that the Attorney may continue to serve and receive compensation as Municipal Public Defender until an individual has been duly appointed by resolution of the Township to act in that capacity in the Municipal Court.

This appointment is made through a Fair and Open Process of requests for qualifications.

Committeeman Killion moved to adopt the resolutions on consent agenda  
 Committeeman Roberts seconded the motion  
 An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 10-18 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:10**

RESOLUTION APPOINTING SPECIAL COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN'S WORKERS' COMPENSATION FOR THE YEAR 2021

WHEREAS, there exists a need for the appointment of a Special Counsel for the Township of Pennsauken's Workers' Compensation Plan; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

- 1. CAPEHART SCATCHARD are hereby appointed as Special Counsel for the Township of Pennsauken's Workers' Compensation Self Insurance Plan. This appointment is made through a Fair and Open Process of requests for qualifications.
- 2. The said appointment shall be for a term commencing January 5, 2021 and expiring December 31, 2021
- 3. The Township Administrator is hereby authorized to execute an Agreement with CAPEHART SCATCHARD of 8000 Midlantic Drive, Suite # 300S Mt. Laurel, NJ 08054



4. Said Special Counsel shall be paid in accordance with the resolution designating compensation for legal professionals.
5. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and CAPEHARDT SCATCHARD.

**RESOLUTION No. 2021:11**

RESOLUTION APPOINTING A HEARING OFFICER FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021 (NON-UNIFORMED & UNIFORMED)

WHEREAS, there exists a need for the appointment of a Hearing Officer to handle non-uniformed and uniformed employee disciplinary actions for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. GEORGE PIPERNO, Esq. are hereby appointed as a Hearing Officer for the Township of Pennsauken, County of Camden and State of New Jersey.
2. The said appointment shall be for a term of one (1) year, commencing January 5, 2021 and expiring December 31, 2021.
3. The Township Administrator is hereby authorized to execute an Agreement with GEORGE PIPERNO, Esq.
4. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer, and GEORGE PIPERNO, Esq.

**RESOLUTION No. 2021:12**

RESOLUTION APPOINTING SPECIAL COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN FOR SPECIAL LABOR NEGOTIATOR FOR THE YEAR 2021

WHEREAS, there exists a need for the appointment of a Special Counsel for the Township of Pennsauken for Special Labor Negotiator; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. BROWN CONNERY and CAPEHART SCATCHARD are hereby appointed as the Special Labor Negotiator for the Township of Pennsauken. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The said appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.
3. The Township Administrator is hereby authorized to execute an Agreement with BROWN CONNERY 360 Haddon Ave. Westmont, NJ 08108 and CAPEHART SCATCHARD; 8000 Midlantic Drive, Suite # 300S, P.O. Box # 5016 Mt. Laurel, NJ 08054
4. Said Special Counsel shall be paid in accordance with resolution designating compensation for legal professionals
5. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer and BROWN CONNERY and CAPEHART & SCATCHARD.

**RESOLUTION No. 2021:13**

**RESOLUTION APPOINTING A BROKER OF RECORDS FOR AN EMPLOYEE BENEFIT PROGRAM FOR THE YEAR 2021**

WHEREAS, there exists a need for the Township of Pennsauken to retain an insurance agent in order to provide various types of Employee Benefit Insurance and to evaluate coverage and seek competitive pricing in the interest of the Township and its employees; and

WHEREAS, the Township of Pennsauken is subject, pursuant to N.J.S.A. 40A:11-1 et seq. of the Local Public Contracts Law; and

WHEREAS, insurance is specifically exempted from the bidding provisions of the aforementioned Local Public Contracts Law, by virtue of N.J.S.A. 40A:11-5 (1) (m); and

WHEREAS, the aforementioned Local Public Contracts Law provides that the purchase of insurance, including the purchase of insurance coverage and consultant services, are exempt from competitive bidding. This appointment is made through a Fair and Open Process of requests for qualifications.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Administrator is hereby authorized to enter into a contract with CONNOR STRONG for a term commencing January 5, 2021 and expiring December 31, 2021 for the placement, with the approval of the Township Committee of the Township of Pennsauken, of insurance for Employee Benefit Coverage of various types and descriptions for the protection of the said Township employees and in Pennsauken's interests.

BE IF FURTHER RESOLVED that a copy of this Resolution shall be published once in the newspaper designated one of the official newspapers of the Township and the contract shall be available for public inspection in the office of the Township Clerk.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and CONNOR STRONG 40 Lake Center Executive Center Marlton, New Jersey 08053

**RESOLUTION No. 2021:14**

**RESOLUTION APPOINTING BOND COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021**

WHEREAS, there exists a need for the appointment of a Municipal Bonding Counsel for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. PARKER, MCCAY is hereby appointed Municipal Bonding Counsel for the Township of Pennsauken, County of Camden and State of New Jersey. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The terms of said appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.
3. The Township Administrator is hereby authorized to execute an Agreement with Parker, McCay, 9000 Midlantic Dr. Suite 300, Mt. Laurel, New Jersey 08054.
4. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Parker McCay.

**RESOLUTION No. 2021:15**

**RESOLUTION APPOINTING CONFLICTS/SPECIAL COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021**

WHEREAS, there exists a need for the appointment of a Municipal Conflicts/Special Counsel for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows: PARKER McCAY, TIMOTHY HIGGINS and BROWN AND CONNERY are hereby Conflicts/Special Counsel for the Township of Pennsauken, County of Camden and State of New Jersey.

1. These appointments are made through a Fair and Open Process involving request for qualifications, where appointment is not being made through this process.
2. The terms of said appointment shall be for a term of one (1) year commencing January 5, 2021 expiring December 31, 2021.

3. The Township Administrator is hereby authorized to execute an Agreement with
  - a. Parker, McCay, 9000 Midlantic Dr. Suite 300, Mt. Laurel, New Jersey 08054;
  - b. Timothy J. Higgins, 1040 N. Kings Hwy, Suite 300, Cherry Hill, NJ 08034 and
  - c. Brown and Connery 360 Haddon Avenue, Westmont, NJ 08108.
4. A brief notice of this appointment and the terms thereof shall be published forthwith,  
following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer; Parker McCay; Timothy J. Higgins; and Brown & Connery.

**RESOLUTION No. 2021:16**

**RESOLUTION APPOINTING WORKERS COMPENSATION CLAIMS ADMINISTRATOR / RISK MANAGEMENT FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021**

WHEREAS, there exists a need for the appointment of a Risk Manager for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. INSERVCO Insurance Services, Inc., is hereby appointed as the Risk Manager for the Township of Pennsauken.
2. The said appointment shall be for a term commencing January 5, 2021 and expiring December 31, 2021. The Township Administrator is hereby authorized to execute an Agreement with Inservco Insurance Services, Inc., located at 3150 Brunswick Pike, Lawrenceville, NJ 08048.
3. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Inservco Insurance Services, Inc.

**RESOLUTION No. 2021:17**

**RESOLUTION APPOINTING CONSULTING ENGINEERS FOR THE TOWNSHIP OF PENNSAUKEN**

WHEREAS, there exists a need for the appointment of Consulting Engineers for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden and State of New Jersey as follows:

1. REMINGTON & VERNICK ENGINEERS; T & M ASSOCIATES, and PENNONI are hereby appointed as Consulting Engineers for the Township of Pennsauken, County of Camden and State of New Jersey. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The terms of such appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.
3. The Township Administrator is hereby authorized to execute an Agreement with REMINGTON VERNICK ENGINEERS, 232 Kings Highway East Haddonfield, NJ 08033
4. T & M ASSOCIATES, 200 Century Parkway, Suite B Mount Laurel, NJ 08054
5. PENNONI, 515 Grove Street, Suite 1B Haddon Heights, NJ 08035
6. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract; said Agreements are to remain on file in the Township Clerk's Office.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer, Remington & Vernick Engineers; T & M Associates and Pennoni.

**RESOLUTION No. 2021:18**

**RESOLUTION APPOINTING CONSULTING ENVIRONMENTAL ENGINEERS FOR THE TOWNSHIP OF PENNSAUKEN**

WHEREAS, there exists a need for the appointment of Consulting Environmental Engineers for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden and State of New Jersey as follows:

1. T & M ASSOCIATES and REMINGTON & VERNICK ENGINEERS are hereby appointed as Consulting Environmental Engineers for the Township of Pennsauken, County of Camden and State of New Jersey. This appointment is made through a Fair and Open Process of requests for qualifications.
2. The terms of such appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.
3. The Township Administrator is hereby authorized to execute an Agreement with REMINGTON VERNICK ENGINEERS, 232 Kings Highway East Haddonfield, NJ 08033
4. T & M ASSOCIATES, 200 Century Parkway, Suite B Mount Laurel, NJ 08054
5. PENNONI, 515 Grove Street, Suite 1B Haddon Heights, NJ 08035

6. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract; said Agreements are to remain on file in the Township Clerk's Office.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer, T&M Associates; Remington & Vernick and Pennoni.

Committeeman Killion moved a motion on the consent agenda  
Committeewoman Roberts seconded the motion  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 19-25 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:19**

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT FOR I.T. SERVICES TO THE TOWNSHIP OF PENNSAUKEN

WHEREAS, there exists a need for I.T. services and funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey as follows:

1. The Township Administrator is hereby authorized and directed to execute a contract for one year with RICK VALLETT.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law. This appointment is made through a Fair and Open Process of requests for qualifications.
3. The Township Administrator is hereby authorized to execute this contract and a copy of this executed contract will be on file in the Township Clerk's office.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded by the Township Clerk to the Municipal Finance Officer and Rick Vallett.

**RESOLUTION No. 2021:20**

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT FOR I.T. SERVICES TO THE PENNSAUKEN TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exists a need for I.T. services and funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey as follows:

4. The Township Administrator is hereby authorized and directed to execute a contract for one year with OCEAN COMPUTER GROUP, INC.
5. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law. This appointment is made through a Fair and Open Process of requests for qualifications. The Township Administrator is hereby authorized to execute this contract and a copy of this executed contract will be on file in the Township Clerk’s office.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded by the Township Clerk to the Municipal Finance Officer and Ocean Computer Group, Inc.

**RESOLUTION NO. 2021:21**

**APPOINTING FINANCIAL ADVISORS TO THE TOWNSHIP (ACACIA)**

WHEREAS, there exists a need for a financial advisor to the Township of Pennsauken to assist with any development projects within the Township and to assist with the potential acquisition of real property. The financial advisor will also work with the Township with respect to the issuance of bonds.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11 1 et seq.) requires that the resolution authorizing the award of contracts for Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey as follows:

1. The Township Administrator is hereby authorized and directed to execute a contract with ACACIA FINANCIAL GROUP, INC. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law. This appointment is made through a Fair and Open Process of requests for qualifications. The Township Administrator is hereby authorized to execute this contract and a copy of this executed contract will be on file in the Township Clerk’s Office.
2. BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded by the Acting Township Clerk to the Township Chief Financial Officer, and Acacia Financial Group, Inc., 4 Greentree Centre, Suite 206, 13000 Lincoln Drive West, Marlton, New Jersey 08053.

**RESOLUTION No. 2021:22**

**RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE EXECUTION OF A CONTRACT FOR PROFESSIONAL SERVICES AND/OR EXTRAORDINARY UNSPECIFIABLE SERVICES WITH RYAN WACHTER TO ACT AS A SPECIAL MEDIA CONSULTANT FOR THE TOWNSHIP’S PUBLIC ACCESS CABLE TELEVISION CHANNEL**

WHEREAS, the Township Committee has determined that it is in the interest of the Township and its citizens that a positive image of Pennsauken be publicized and strongly available; and

WHEREAS, there are many resources available which if coordinated properly would serve as a medium to enhance the Township’s image, the value of its properties, the quality of life of its citizens and make available to more citizens municipal services; and

WHEREAS, there are events and entertainment offerings within the Township that could be made available to a much broader audience through the Township's public access cable television channel; and

WHEREAS, these goals can all be advanced through professional assistance in the method and content of the public access channel's programming:

WHEREAS, the Township Committee has determined that the employment of a consultant on a professional services basis having the qualifications necessary to coordinate public access television programming activities is in the interest of the Township; and

WHEREAS, the position created by this Resolution is determined to be a professional service and/or extraordinary unspecifiable service; and

WHEREAS, RYAN WACHTER has unique experience in those areas which are most significant to the successful utilization of the public access cable television channel within Pennsauken and is willing to become a consultant to the Township of Pennsauken for that purpose.

NOW, THEREFORE BE IT RESOLVED, that the Township of Pennsauken enter into a professional services or extraordinary unspecifiable services contract with Ryan Wachter to act as a Special Media Consultant for the purpose of creating a positive image of Pennsauken by publicizing people, places and events that affect the community and to develop and maintain a comprehensive and coordinated television program that is entertaining, informative and tailored to the needs of the community; and

BE IT FURTHER RESOLVED, that the Township Administrator be authorized to execute a contract with Ryan Wachter for a term of one year, January 5, 2021 – December 31, 2021; and

BE IT FURTHER RESOLVED, that such contract will provide that Pennsauken will make available to Ryan Wachter such resources as may be reasonable, including equipment now possessed by the Township of Pennsauken to be utilized at his direction; and

BE IT FURTHER RESOLVED, that the Township Administrator and Municipal Attorney are authorized to do all that is necessary to carry out the intention of this Resolution and that the term of the contract to be entered shall be for a period of one year. This appointment is made through a Fair and Open Process of requests for qualifications.

**RESOLUTION No. 2021:23**

**RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE EXECUTION OF A CONTRACT FOR PROFESSIONAL SERVICES AND/OR EXTRAORDINARY UNSPECIFIABLE SERVICES WITH FRANK SINATRA TO ACT AS A PUBLIC RELATIONS CONSULTANT TO THE TOWNSHIP OF PENNSAUKEN**

WHEREAS, the Township Committee has determined that it is in the interest of the Township and its citizens that a positive image of Pennsauken be publicized and strongly available; and

WHEREAS, there are many resources available which if coordinated properly would serve as a medium to enhance the Township's image, the value of its properties, the quality of life of its citizens and make available to more citizens municipal services; and

WHEREAS, the Township Committee has determined that the employment of a consultant on a professional services basis having the qualifications necessary to coordinate all public relations activities is in the interest of the Township; and

WHEREAS, the Coordinator of Public Relations position created by this Resolution is determined to be a professional service and/or extraordinary unspecifiable service; and



WHEREAS FRANK SINATRA has unique experience in those areas which are most significant to the successful utilization of all public relation vehicles within Pennsauken and is willing to become a consultant to the Township of Pennsauken for that purpose.

NOW, THEREFORE BE IT RESOLVED, that the Township of Pennsauken enter into a professional services or extraordinary unspecifiable services contract with Frank Sinatra to act as Coordinator of Public Relations for the purpose of creating a positive image of Pennsauken by publicizing people, places and events that affect the community and to develop and maintain a comprehensive and coordinated program using all the resources at the Township's disposal; and

BE IT FURTHER RESOLVED, that the Township Administrator be authorized to execute a contract with Frank Sinatra for a term of one year, January 5, 2021 – December 31, 2021; and

BE IT FURTHER RESOLVED, that such contract will provide that Pennsauken will make available to Frank Sinatra such resources as may be reasonable, including equipment now possessed by the Township of Pennsauken to be utilized at his direction; and

BE IT FURTHER RESOLVED, that the Township Administrator and Municipal Attorney are authorized to do all that is necessary to carry out the intention of this Resolution and that the term of the contract to be entered shall be for a period not exceeding one (1) year. This appointment is made through a Fair and Open Process of requests for qualifications.

**RESOLUTION NO. 2021:24**

RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING AN EXTRAORDINARY, UNSPECIFIABLE SERVICE CONTRACT FOR ANIMAL CONTROL OFFICER (COMMUNITY ANIMAL CARE SERVICES / NANCY WELSH)

WHEREAS, the Township of Pennsauken is in need of an individual or firm to perform the duties of Animal Control Officer for the Township of Pennsauken; and

WHEREAS, an animal control officer is not a common skill or occupation and the Township having had difficulty obtaining the services of a qualified individual to act in that capacity, especially given the uncertainty of the amount of time those services will be required by the Township; and

NOW THEREFORE BE IT RESOLVED, that the services referenced herein for management of animal control services and acting as an animal control officer are determined to be extraordinary and unspecifiable and that it is in the best interest of the Township to negotiate a continuing agreement with Nancy Welsh trading as "COMMUNITY ANIMAL CARE SERVICES" with a negotiated contracted.

**RESOLUTION No. 2021:25**

APPOINTMENT OF MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER(S) FOR THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS the State of New Jersey has abolished the position and title of Animal Cruelty Investigators, and:

WHEREAS the State of New Jersey as of August 1, 2018 animal cruelty investigations will be under the supervision and authority of Municipal and County Prosecutors (Public Law 2017, chapter 331), and:

WHEREAS the appointed Municipal Humane Law Enforcement Officer(s) who will need to satisfactorily complete the 3module training course developed by the Police Training Commission within one year of the appointment to qualify for the position, and

WHEREAS anyone who currently hold the Animal Cruelty Investigators certificate will not automatically qualify.

NOW, THEREFORE BE IT RESOLVED the Township of Pennsauken appoints Nancy Welsh and Patrolman Craig Adair to fulfill the required appointment of Municipal Humane Law Enforcement Officer.

BE, IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Pennsauken Township Chief of Police, Pennsauken Township Prosecutor, Camden County Prosecutor, Nancy Welsh, and Animal Welfare Society of Camden County.

Committeeman Killion moved the resolutions on the consent agenda  
Deputy mayor Rafeh seconded  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 26- 34 Will Be Considered and Adopted by Consent Agenda (Public May Comment) – Municipal Appointments**

**RESOLUTION No. 2021:26**

**RESOLUTION APPOINTING A MUNICIPAL COORDINATOR ON AGING**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that SONNY DiSABATO, is hereby appointed as Municipal Coordinator on Aging.

BE IT FURTHER RESOLVED that this appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Ronald Crane the Chief Financial Officer and Sonny DiSabito.

**RESOLUTION No. 2021:27**

**RESOLUTION APPOINTING A TAX SEARCHER**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that DANIELLE LIPPINCOTT, is hereby appointed as Tax Searcher.

BE IT FURTHER RESOLVED that this appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Ronald Crane the Chief Financial Officer and Danielle Lippincott.

**RESOLUTION No. 2021:28**

**RESOLUTION APPOINTING A MUNICIPAL TREASURER FOR THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that WALTER T. NICGORSKI, is hereby appointed as Municipal Treasurer of the Township of Pennsauken.

BE IT FURTHER RESOLVED this appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021.

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Ronald Crane the Chief Financial Officer and Walter Nicgorski.

**RESOLUTION 2021:29**

**RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN APPOINTING A PURCHASING AGENT**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Kaitlyn Ubil is hereby appointed Purchasing Agent for the municipality.

BE IT RESOLVED this appointment shall be for a term of one (1) year commencing January 5, 2021 and expiring December 31, 2021

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded by the Township Clerk to Ronald Crane the Chief Financial Officer and Kaitlyn Ubil.

**RESOLUTION No. 2021:30**

**RESOLUTION APPOINTING A DEPUTY CHIEF TO THE FIRE DEPARTMENT OF THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that WILLIAM HERTLINE is hereby appointed Deputy Chief of the Fire Department of the Township of Pennsauken for a term commencing January 5, 2021 and December 31, 2021 at the salary provided by Ordinance.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk, the Chief Financial Officer and Deputy Chief William Hertline.

**RESOLUTION No. 2021:31**

**RESOLUTION APPOINTING A FIRE OFFICIAL OF THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2021**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that DANIEL KERR is hereby appointed Fire Official for the Township of Pennsauken for a term of one (1) year commencing January 5, 2021 and ending December 31, 2021.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and Daniel Kerr.

**RESOLUTION No.2021:32**

**RESOLUTION DESIGNATING A TOWNSHIP PROGRAM OFFICER AND AUTHORIZING HIM TO PERFORM ALL NECESSARY FUNCTIONS WITH RESPECT TO THE 2021 SUPPLEMENTAL SAFE NEIGHBORHOODS PROGRAM**

WHEREAS, the Township of Pennsauken is entitled to certain State Aid under the Supplemental Safe Neighborhoods Program; and

WHEREAS, the State of New Jersey requires the designation of a single Township Official to coordinate the Township's Supplemental Neighborhoods Program and requests amendments thereto; and

WHEREAS, the Township desires to expedite and maximize such aid.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Pennsauken does hereby designate JOHN NETTLETON as the Municipal Coordinator for this program, and that he is hereby assigned the overall responsibility for program request submissions, program implementation, program review, reporting and evaluation for the Year 2021; and

BE IT FURTHER RESOLVED that he may designate program supervisors and delegate them such responsibilities as may be necessary.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and John Nettleton.

**RESOLUTION No. 2021:33**

**RESOLUTION DESIGNATING A RECYCLING COORDINATOR FOR THE YEAR 2021**

WHEREAS, on April 20, 1987, Governor Kean signed the "New Jersey Statewide Mandatory Source Separation and Recycling Act", P.L. 1987, c.102; and

WHEREAS, in accordance with the above Act, the Township of Pennsauken is required to designate a District Recycling Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby designated as the District Recycling Coordinator in and for the Township of Pennsauken for the Year 2020 as required by P.L. 1987, c.102.

ANTHONY FERIOZZI

BE IT FURTHER RESOLVED that the Recycling Coordinator shall be responsible for, but not limited to, assuring compliance with the municipal responsibilities in the time frame provided for by P.L. 1987, c.102 after consultation with and approval by the Township Committee of the procedures and actions necessary to implement the activities which are the responsibility of the Township of Pennsauken as outlined in the "New Jersey Statewide Source Separation and Recycling Act".

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the New Jersey Office of Recycling, the Camden County Recycling Coordinator and Anthony Feriozzi.

**RESOLUTION No. 2021:34**

**RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that PAMELA SCOTT-FORMAN, is hereby appointed Public Agency Compliance Officer (P.A.C.O.). Said appointment shall be for a term of one (1) year.

Committeeman Killion moved a motion to adopt the consent agenda

Committeeman Martinez seconded the motion

An affirmative 5/0 roll call vote was recorded

The Following Resolutions 35-46 Will Be Considered and Adopted by Consent Agenda (Public May Comment)

**RESOLUTION No. 2021:35**

**RESOLUTION APPOINTING A CLASS III (COMMITTEE MEMBER) TO THE PLANNING BOARD OF THE TOWNSHIP OF PENNSAUKEN**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following Committee Member is hereby appointed as a Class III Member to the Planning Board commencing January 5, 2021 and expiring December 31, 2021.

Committeewoman Nicole Roberts

BE IT FURTHER RESOLVED that certified copies of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer, Committee member Nicole Roberts.

**RESOLUTION No. 2021:36**

RESOLUTION REMOVING A CLASS IV MEMBER AND POSITION OF THE PLANNING BOARD OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following Committee Member is hereby removed as a Class IV Member to the Planning Board commencing January 5, 2021, due to health reasons.

**Joseph Blinebury**

BE IT FURTHER RESOLVED that certified copies of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer, Joseph Blinebury.

**RESOLUTION No. 2021:37**

RESOLUTION APPOINTING A MEMBER TO THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Member of the Library Board of Trustees for a five (5) year term, commencing January 5, 2021 and expiring December 31, 2025

**Martin Slater**

BE IT FURTHER RESOLVED that certified copies of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer, Martin Slater.

**RESOLUTION No.2021:38**

RESOLUTION APPOINTING A MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full four (4) year term commencing January 5, 2021 and expiring December 31, 2024.

**Shirley Butler**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer and, Shirley Butler.

**RESOLUTION No.2021:39**

RESOLUTION APPOINTING A MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full four (4) year term commencing January 5, 2021 and expiring December 31, 2024.

**Paul Hoyle**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer and, Paul Hoyle.

**RESOLUTION No.2021:40**

RESOLUTION APPOINTING AN ALTERNATE #1 MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full two (2) year term commencing January 5, 2021 and expiring December 31, 2022.

**Patrick Olivo**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer and, Patrick Olivo.

**RESOLUTION No.2021:41**

RESOLUTION APPOINTING AN ALTERNATE #2 MEMBER TO THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and the State of New Jersey that the following individual is hereby appointed to the Zoning Board of Adjustment for a full two (2) year term commencing January 5, 2021 and expiring December 31, 2022.

**Oswaldo Alves, III**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane-Chief Financial Officer and, Oswaldo Alves, III.

**RESOLUTION No. 2021:42**

RESOLUTION APPOINTING A HOMEOWNER MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a HOMEOWNER Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 5, 2021 and expiring December 31, 2022:

**Robin Fair**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane - Chief Financial Officer and Robin Fair.

**RESOLUTION No. 2021:43**

RESOLUTION APPOINTING A TENANT MEMBER TO THE RENT STABILIZATION BOARD OF THE TOWNSHIP OF PENNSAUKEN

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed as a Homeowner Member of the Rent Stabilization Board of the Township of Pennsauken for a full two (2) year term, commencing January 3, 2021 and expiring December 31, 2022:

**Shakir Ali**

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded by the Township Clerk to Ron Crane - Chief Financial Officer and Shakir Ali.

**RESOLUTION 2021:44**

RESOLUTION APPOINTING JAMES PENNESTRI AS A MEMBER TO THE SEWERAGE AUTHORITY

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed to the Pennsauken Sewerage Authority of the Township of Pennsauken for a five (5) year term, commencing January 5, 2021 and expiring December 31, 2025:

**JAMES PENNESTRI**

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Acting Township Clerk to the Chief Financial Officer, Pennsauken Sewerage Authority and James Pennestri.

**RESOLUTION No. 2021:45**

RESOLUTION APPOINTING MEMBERS TO THE PENNSAUKEN YOUTH ACTION COMMITTEE FOR 2020

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individuals are hereby appointed as members to the Pennsauken Youth Action Committee for a period of one (1) year, commencing January 5, 2021 and expiring December 31, 2021:

Amber Scott

Ana Matos

Daniela Tavarez

BE IT RESOLVED, 3 students from the Pennsauken High School will be invited to join the committee one (1) each from grades 9, 10 and 11; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and the individuals listed above.

**RESOLUTION No: 2021:46**

RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE YEAR OF 2021

Be it resolved by the Township Committee Township of Pennsauken in the County of Camden and the State of New Jersey, that the following be appointed as School Crossing Guards as recommended by the Chief of the Police Department for the Calendar Year of 01/05/2021 to 12/31/2021.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer and the Chief Nettleton.

Robert Bacon 6866 Chandler Ave Pennsauken, NJ	Richard Belsito 2518 49 <sup>th</sup> St Pennsauken NJ	Carl Blanck 1705 W. River Dr Pennsauken, NJ	Connie Blevins 7290 Rogers Ave Pennsauken, NJ
James Carroll 8181 Wyndam Rd Pennsauken, NJ	Dennis Collopy 7291 Rogers Ave Pennsauken, NJ	Kay Collopy 7291 Rogers Ave Pennsauken, NJ	Vicki Cubberley 4121 Myrtle Ave Pennsauken, NJ
Ronald Dickerson 5622 River Rd Pennsauken, NJ	Bert Doone 7929 Day Dr Pennsauken, NJ	Steven Eisensmith 4129 Laurel Ave Pennsauken, NJ	Diane Francesconi 5526 Jefferson Ave Pennsauken, NJ
Michael Gallagher 2830 Finlaw Ave Pennsauken, NJ	James Garrow 5005 Garfield Ave Pennsauken, NJ	Albert Harvey 2832 Centre St Pennsauken, NJ	Mary Alice Henderson 7012 Harvey Ave Pennsauken, NJ
Dolores Hicks 4613 Forrest Ave Pennsauken, NJ	Tina Kranefeld 2632 Manell Ave Pennsauken, NJ	James Marren 7420 Walnut Ave Pennsauken, NJ	Cheryl J-Mashore 5110 Homestead Ave Pennsauken, NJ
Sandra McCarron 7961 Eden Ln Pennsauken, NJ	Barbara McCloskey 7320 Maple Ave #235 Pennsauken, NJ	Eris McCoy 5500 Gaumer Ave Pennsauken, NJ	Carol Medlar 2140 Merchantville Ave Pennsauken, NJ
Ed Mellon 1760 Hillcrest Ave Pennsauken, NJ	Brian Mount 1853 44 <sup>th</sup> St Pennsauken, NJ	Ed Mount 1853 44 <sup>th</sup> St Pennsauken, NJ	Charles Murphy 6502 Henwood Ave Pennsauken, NJ

Pat O'Brien 7242 Walnut Ave Pennsauken, NJ	Richard Patrizi 1712 Lexington Ave Pennsauken, NJ	Cheryl Reineck 554 Springfield Ave Pennsauken, NJ	Maryann Ricciardi 5326 Royal Ave Pennsauken, NJ
Marlene Roach 3713 Remington Ave Pennsauken, NJ	Ana Santiago 449 Delair Ave Pennsauken, NJ	Lori Santino 3006 Gladwyn Ave Pennsauken, NJ	Steve Schatzle 1703 Merchantville Ave Pennsauken, NJ
Katherine Sereni 7410 Rogers Ave Pennsauken, NJ	Janice Shea 7481 Collins Ave Pennsauken, NJ	Randi Sheppard 4118 Garfield Ave Pennsauken, NJ	Richard Still 1766 Hillcrest Ave Pennsauken, NJ
Gloria Sosa 3030 Cooper Ave Pennsauken, NJ	Jose Sosa 3030 Cooper Ave Pennsauken NJ	Linda Swinney 7723 Broad ST A Pennsauken, NJ	Rita Tahenakos 7514 Wyndam Rd Pennsauken, NJ
Nora Thompson 7411 River Rd Pennsauken, NJ	Daisy Threadgill 1535 W River Dr Pennsauken, NJ	Ed Williams 552 Springfield Ave Pennsauken, NJ	
Jane Yavis 7100 Rudderow Ave Pennsauken NJ	Rosalie Zane 5714 Cedar Ave Pennsauken, NJ		

Committeeman Killion moved a motion to adopt the consent agenda  
Deputy Mayor Rafeh seconded the motion  
An affirmative roll call vote was recorded

**The Following Resolutions 47-48 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

RESOLUTION No. 2021:47

RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER TIM KILLION AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and;

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee

THEREFORE, BE IT RESOLVED, Committeeman TIM KILLION is hereby appointed to serve on the Board of Health, commencing January 5, 2021 thru December 31, 2023

**RESOLUTION No. 2021:48**

RESOLUTION APPOINTING TOWNSHIP COMMITTEE MEMBER VINCENT MARTINEZ AS A FULL MEMBER OF THE PENNSAUKEN TOWNSHIP BOARD OF HEALTH

WHEREAS, a Local Board of Health has been established within the Township of Pennsauken and;

WHEREAS, Township Committee is required to be part of the Local board of health, and:

WHEREAS, each Committee member is to serve terms coextensive with their terms on Township committee



THEREFORE, BE IT RESOLVED, Committeeman VINCENT MARTINEZ is hereby appointed to serve on the Board of Health, commencing January 5, 2021 thru December 31, 2023

Committeeman Killion moved a motion to adopt the consent agenda  
Committeeman Martinez seconded  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 49-54 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:49**

**RESOLUTION ADOPTING RULES OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2021**

WHEREAS, the Township Committee desires to adopt certain rules for the conduct of its business and proceedings for the Year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following rules for the conduct of business and proceedings of said Township Committee for the Year 2021 are hereby adopted:

1. The meetings of the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, shall normally be held at the Pennsauken Municipal Building, 5605 N. Crescent Blvd., in said Township, on designated Thursdays at 6:00 PM unless otherwise specified in the annual notice of meetings. When a meeting shall fall on a legal holiday, such meeting shall be held at a time and place which shall be fixed by agreement of the Township Committee and so advised to the Township Clerk. Any meeting may be held at a time and place other than hereinabove provided, in which event the time and place of such meeting shall be agreed to by the Committee and advised to the Township Clerk.
2. A majority of the members shall constitute a quorum for the transaction of business.
3. The order of business shall be as follows:
  - (a) Roll Call
  - (b) Pledge to the Flag and Moment of Silence
  - (c) "Senator Byron M. Baer Open Public Meeting Act" Report of Notice
  - (d) Consideration of/and possible actions on any request for electronic participation in meeting hereto attached is Township Remote attendance policy. Exhibit "A"
  - (e) Approval of Minutes of the Previous Meeting
  - (f) Presentation of Written Proclamations, Communications, Memorials, Remembrances
  - (g) Bids Opened
  - (h) Ordinances
    - (1) Second Reading – Public Hearing (public may comment)
    - (2) First Reading – No Public Comment
  - (i) Resolutions – Public May Comment
  - (j) Conference / Items of Discussion
  - (k) Payment of Bills
  - (l) Department Reports / Country Club revenues to Date
  - (m) Public Comments

- (n) Closed Session if Required
  - (o) Committee members comments
  - (p) Adjournment
4. Every member desirous of speaking in debate or of presenting any petition, bill, report or other material to the Committee shall address himself to the Mayor or other Chairperson of the meeting and if two members shall speak at once, the Mayor or Chairperson shall name the member who is entitled to the floor.
  5. If any person other than a member of the Committee is granted the privilege of the floor, he or she shall rise, address the Mayor or Chairperson and give his or her name and address. Further, said individual shall be limited to a five (5) minute speaking period.
  6. No question, motion or resolution shall be debated or put to vote unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be stated by the Mayor or Chairperson of the meeting before debate.
    - (a) No person other than a member shall be entitled to address the Committee unless the privilege of the floor shall be extended to him or her by the consent of the Chairperson of the Committee present.
    - (b) No person shall speak to another or leave his or her seat so as to interrupt the business of the Committee while any papers are being read, or any member is engaged in debate.
  7. In the absence of the Mayor from the meeting, the Deputy Mayor shall preside. In the absence of the Mayor and Deputy Mayor, a Chairperson pro-tem shall be selected by the members present.
  8. Monthly statements or reports by the Collector of Taxes, Chief Financial Officer, Municipal Magistrate, Chief of Police, Construction Official, Library and the Pennsauken Country Club if available.
    - (a) Call Department Head
  9. In all other incidence the Township Committee will comply with the "Senator Byron M. Baer Open Public Meeting Act for all Special and Emergency Meetings
  10. All other rules of order not herein enumerated shall be decided according to Roberts Rule of Order.

EXHIBIT – "A"  
Resolution 2021:49

Remote Attendance at Township Committee Meeting.

Policy Considerations:

It is the policy of the Township of Pennsauken that the corporeal gathering of elected Committee Members at all public meetings is desirable to ensure transparency with regard to deliberations and decision on which public policy is based. The public's ability to view actions being taken by elected officials and to make meaningful input into the decision-making process may be impaired by the lack of direct access to elected officials in the public forum provided by meetings of the Township of Pennsauken. However, the New Jersey Open Public Meetings Act recognizes that a meeting of elected officials may take place by means of communication equipment.

1. Definition.

For purposes of this policy, the following term shall have the following meaning:

- (a) "Electronic means" is defined as attending by telephone, internet, or satellite

enabled audio or video conferencing, or any other technology that enables remote participation provided that all persons present at the meeting location are clearly audible to one another.

2. Minimum Requirements for Electronic Participation.

- (a) A quorum of the governing body of the Township of Pennsauken must be physically present at the meeting location;
- (b) A Committee Person who participates by electronic means and all persons present at the meeting location must be clearly audible to each other; and
- (c) All votes taken during the meeting in which a member participates by electronic means must be by roll call vote.

3. Electronic Participation.

- (a) If a quorum of the members of the Township Committee is physically present, a majority of those Committee Persons present may allow a Committee Member to attend the meeting by electronic means if s/he is prevented from physically attending because of the following reasons:
  - (i) personal illness or disability; or
  - (ii) employment purposes; or
  - (iii) business of the public body; or
  - (iv) a family or other emergency.

4. Notification Requirements.

- (a) A Committee Person who wishes to attend a meeting by electronic means must notify the Township Clerk before the meeting unless such advance notice is impractical.

5. Consideration of Request for Electronic Participation and Placement on the Agenda.

- (a) Consideration of a Committee Person's request for electronic participation shall occur immediately after roll call is taken, and prior to any other business being conducted.
- (b) Such consideration shall appear on the agenda as "Consideration of and possible actions on any requests for electronic participation in meeting" and be placed on the agenda immediately following "Roll Call."
- (c) Those Committee Members physically present shall consider whether any such request meets the requirements of Paragraph 3, and vote regarding whether such member may be allowed to participate electronically.
- (d) Any Committee Member requesting to attend the meeting by electronic means must have such request approved by a majority vote of those members physically present.
- (e) Any Committee Member requesting to attend the meeting by electronic means may participate in the debate on such question but may not vote on the approval of their own request.
- (f) If more than one member requests to attend the meeting by electronic means, such requests will be considered in the order in which notification was received by the Clerk as required in Paragraph 4.

- (g) Any member whose request to attend the meeting by electronic means is approved may not vote on the approval of any other member's request considered during that meeting but may participate in any debate on the question.
- (h) Any member whose request for attendance by electronic means is denied may continue to listen to and/or view the meeting via electronic means but may only participate to the same extent in which a member of the public physically present at the meeting could participate.
- (i) A Committee Member who participates by electronic means may vote on all matter presented to the public body and shall not be deemed absent.

6. Closed Sessions

- (a) A Committee Member may attend the closed session of any such meeting by electronic means.
- (b) At the start of any such closed session the Committee Member attending by electronic means must state that no other person(s) is present or able to hear the discussions at the remote location.

7. Miscellaneous Matters.

- (a) If technical difficulties arise as a result of utilizing remote participation, the Mayor or, in the Mayor's absence, the Committee Member chairing the meeting, may decide, in consultation with fellow Committee Members, how to address the situation. Township Committee is encouraged, whenever possible, to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all persons present at the meeting location. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time at which the disconnection occurred. Text messaging, instant messaging, email and web chat without audio are not acceptable methods of remote participation

**RESOLUTION No. 2021:50**

**RESOLUTION ESTABLISHING DATES OF THE TOWNSHIP COMMITTEE MEETING FOR THE YEAR 2021**

January 21st	February 4 <sup>th</sup>	February 18 <sup>th</sup>
March 4 <sup>th</sup>	March 18 <sup>th</sup>	April 1 <sup>st</sup>
April 15th	May 6 <sup>th</sup>	May 20 <sup>th</sup>
June 3 <sup>rd</sup>	June 17 <sup>th</sup>	July 1 <sup>st</sup>
July 15 <sup>th</sup>	August 5 <sup>th</sup>	August 19 <sup>th</sup>
September 2 <sup>nd</sup>	September 16 <sup>th</sup>	October 7 <sup>th</sup>
October 21 <sup>st</sup>	November 4 <sup>th</sup>	
**November 15 <sup>th</sup> - Monday (NJLOM conference)		
December 2 <sup>nd</sup>	December 16 <sup>th</sup>	

**RESOLUTION No. 2021:51**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2021**

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that

THE COURIER POST  
THE RETROSPECT

are hereby designated as the official newspapers of the Township of Pennsauken as such at the pleasure of the Township Committee.

**RESOLUTION No. 2021:52**

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ISSUE AND SIGN CHECKS IN THE ABSENCE OF THE TOWNSHIP CLERK

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the Township Administrator is hereby authorized to sign, and release checks as required from the Clerk's Office in the absence of the Township Clerk.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to all financial institutions with which the Township conducts regular business notifying them of this authorization in order for checks to clear under his signature, and the Chief Financial Officer.

**RESOLUTION No. 2021:53**

RESOLUTION APPOINTING A DEPUTY TREASURER AND AUTHORIZING HIS SIGNATURE IN THE ABSENCE OF THE CHIEF FINANCIAL OFFICER

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey; That the Township Administrator (Joe Palumbo) is hereby appointed Deputy Treasurer and is hereby authorized to sign and release checks in the absence of the Chief Financial Officer.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to all the banking institutions that the Township utilizes, notifying them of this authorization in order for checks to clear under his signature and to the Chief Financial Officer.

**RESOLUTION No. 2021:54**

RESOLUTION AUTHORIZING AN OFFICER OF THE MUNICIPAL COURT TO SIGN CHECKS

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Meagan Perez or her designees are hereby authorized to sign, and release checks as required from the Municipal Court for the Year 2021.

BE IT FURTHER RESOLVED that a copy of this Resolution will be forwarded by the Township Clerk to Republic Bank notifying them of this authorization in order for checks to clear under their signature, the Chief Financial Officer and Donna Kenney

Committeeman Killion moved a motion to adopt the consent agenda  
Deputy Mayor Rafeh seconded  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 55-63 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:55**

RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE DEPARTMENT OF FINANCIAL ADMINISTRATION

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer to the Department of Financial Administration to be used as petty cash by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that the proper public officials are hereby authorized and directed to execute and deliver the Department of Financial Administration's check in the amount of FIVE HUNDRED DOLLARS (\$500.00) for the purpose of the aforementioned.

BE IT FURTHER RESOLVED that the Department of Financial Administration through the Chief Financial Officer shall account for the said monies in the manner provided by law.

**RESOLUTION No. 2021:56**

RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE DEPARTMENT OF FINANCIAL ADMINISTRATION (MILEAGE)

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer for mileage to be used as petty cash by said department and the monies to be accounted by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FIVE HUNDRED DOLLARS (\$500.00) to be transmitted to the Department of Financial Administration for use as petty cash for mileage.

**RESOLUTION No. 2021:57**

RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN POLICE DEPARTMENT

WHEREAS, the Township Committee deems it desirable that the sum of FIVE HUNDRED DOLLARS (\$500.00) be paid by the Chief Financial Officer to the Pennsauken Police Department to be used as petty cash in said department, and the monies to be accounted by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FIVE HUNDRED DOLLARS (\$500.00) to be transmitted to the Pennsauken Police Department to be used as petty cash.

**RESOLUTION No. 2021:58**

RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN POLICE DEPARTMENT (DETECTIVE DIVISION)

WHEREAS, the Township Committee deems it desirable that the sum of TWO HUNDRED FIFTY DOLLARS (\$250.00) be paid by the Chief Financial Officer to the Detective Division of the Pennsauken Police Department to be used as petty cash by said department and the monies to be accounted for by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of TWO HUNDRED FIFTY DOLLARS (\$250.00) to be transmitted to the Pennsauken Police Department to be used as petty cash.

**RESOLUTION No. 2021:59**

RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN FIRE DEPARTMENT

WHEREAS, the Township Committee deems it desirable that the sum of FOUR HUNDRED DOLLARS (\$400.00) be paid by the Chief Financial Officer to the Pennsauken Fire Department to be used as petty cash in said department, and the monies to be accounted by the Chief of Police as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of FOUR HUNDRED DOLLARS (\$400.00) to be transmitted to the Pennsauken Fire Department to be used as petty cash.

**RESOLUTION No. 2021:60**

**RESOLUTION AUTHORIZING PAYMENT OF PETTY CASH TO THE PENNSAUKEN COUNTRY CLUB**

WHEREAS, the Township Committee deems it desirable that the sum of ONE HUNDRED AND FIFTY DOLLARS (\$150.00) be paid by the Chief Financial Officer to the Pennsauken Country Club to be used as petty cash in said department, and the monies to be accounted for by that department as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey that the sum of ONE HUNDRED AND FIFTY DOLLARS (\$150.00) to be transmitted to the Pennsauken Country Club to be used as petty cash.

**RESOLUTION No. 2021:61**

**RESOLUTION ESTABLISHING THE TOWNSHIP OF PENNSAUKEN'S CASH MANAGEMENT PLAN DESIGNATING DEPOSITORIES AND SIGNATORIES FOR THE YEAR 2021**

WHEREAS, this plan is established to comply with the requirements of N.J.S.A. 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all public funds of the Township of Pennsauken. Further, this plan serves as notification to all the Township's designated depositories, as well as all other banking and financial institutions which the Township shall do business with, as to what the acceptable means the Township can conduct its banking and investment policies; and

WHEREAS, N.J.S.A. 40A-53 provides that monies in any separate fund shall be treated as monies held in trust for the purpose for which separate funds were created and no banking institution accepting any such fund shall divert the monies in such funds to any other purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the following requirements shall be adhered to:

A. The Township Committee shall annually, at its reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Township Committee deems necessary. Such resolutions shall be deemed a part of the Cash Management Plan.

B. The Township Committee shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to all municipal bank accounts.

C. All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest-bearing account in the name of the Township of Pennsauken or shall be turned over to the Finance Office within 48 hours of receipt of such funds.

D. All revenues received by the Finance Office shall be deposited to interest bearing account in the legal depositories.

E. The following funds shall not be required to be maintained in interest bearing accounts:

1. Change Funds
2. Petty Cash Funds
3. Payroll Funds
4. Compensating balances for the purposes of obtaining specific services from financial institutions.

F. The Treasurer or the Chief Financial Officer with the Approval of the Township Administrator shall establish all bank accounts in a manner to maximize interest return on deposits as he deems necessary (i.e.: sweep accounts, compensating balances, etc.).

G. The Township Committee authorizes the Treasurer or the Chief Financial Officer to make investments, certificates of deposit and the necessary transfer of funds as they deem necessary to maximize the interest return on idle funds.

H. It is the responsibility of the Treasurer and the Chief Financial Officer to analyze the cash flows and to invest idle municipal funds in legal investments and certificates of deposit as to maximize interest earnings. The Treasurer or the Chief Financial Officer will solicit quotes from at least three sources for legal instruments. The Treasurer and the Chief Financial Officer will determine the best instrument and institution to accept based upon the highest rate of interest, yield, and risk of such instrument. In the case where the best quote for interest rate on a certificate of deposit comes from a bank or financial institution that was not previously designated by resolution as a legal depository, the Township Committee authorizes the Chief Financial Officer to accept the best quote if the bank or financial institution has a branch located in the State of New Jersey and meet the requirement of under the "Governmental Unit Deposit Protection Act". The Cash Management Plan will then be amended at the next public meeting to include this new bank or financial institution.

I. The Treasurer and Chief Financial Officer will be restricted to invest in the following investment instruments as allowed under N.J.S.A. 40A:5-15.1:

1. Certificates of Deposit in depositories located in New Jersey and which meet the requirements of "GUDPA".

2. Government Money Market Mutual Funds as per the regulations.

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of congress, which security has a maturity date not greater than 397 days from the date of Purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.

4. Local government investment pools, as per the regulations.

5. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281(C.52:18A-90.4).

J. The Treasurer shall report monthly all investment Transactions as required by N.J.S.A. 40A:5-15.2 to the Township Administrator and the Township Committee.

K. The following banks are authorized depositories for the Township of Pennsauken:

1. Republic Bank

2. PNC Bank

3. New Jersey Cash Management

L. All disbursements from assigned accounts shall be made by checks signed by the Administrator, the Township Clerk and countersigned by the CFO. In the absence of the CFO the checks shall be signed by the Treasurer.

BE IT FURTHER RESOLVED that certified copies of this Resolution forwarded to the Chief Financial Officer and to the above-named banks

**RESOLUTION No. 2021:62**

RESOLUTION DESIGNATING THE DEPOSITORY FOR FUNDS OF THE "PAYROLL ACCOUNT" FOR THE YEAR 2021

WHEREAS, N.J.S.A. 40A:4-63 provided that monies held in any separate fund shall be treated as monies held in trust for the purpose for which was created and no banking institution accepting any such fund shall divert the monies in such fund to any other purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey; that Republic Bank shall be a depository of fund for the



PAYROLL ACCOUNT of the Township, and all disbursements from said account shall be made by checks signed by the Township's Chief Financial Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the Chief Financial Officer.

**RESOLUTION No. 2021:63**

RESOLUTION FIXING AMOUNTS ON BONDS TO BE FURNISHED FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF PENNSAUKEN, NEW JERSEY

WHEREAS, under the State Statute in such case made and provided, the Township Committee of the Township of Pennsauken is desirous of fixing the amounts and form of the Bonds to be furnished by certain officers and employees and with such sureties as the Township Committee shall approve.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Surety Bonds shall be furnished to the Township for the following:

POSITION OF OFFICER	AMOUNT
Municipal Clerk	\$ 20,000.00
Chief Financial Officer	\$265,000.00
Township Tax Collector	\$300,000.00
Municipal Court	\$ 75,000.00
All Others (Public Employees)	\$ 75,000.00

BE IT FURTHER RESOLVED that all other municipal employees, unless required by statute or regulation of the Division of Local Finance to furnish a specific bond, shall be included under a Public Employee Blanket Bond.

Committeeman Killion moved a motion to adopt the consent agenda

Deputy Mayor Rafeh seconded

An affirmative 5/0 roll call vote was recorded

Committeeman Killion abstained from resolutions 2021:57 and 2021:58

**The Following Resolutions 64-71 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:64**

RESOLUTION AUTHORIZING ASSESSOR, DEPUTY ASSESSOR OR THE ASSESSOR'S ATTORNEY TO FILE AND/OR SIGN APPEALS

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey as follows:

1. The Assessor, Deputy Assessor or the Assessor's Attorney, are hereby authorized to file and/or sign both Regular Tax Appeals and Added/Omitted Tax Appeals on behalf of the Township of Pennsauken.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded by the Township Clerk to the Camden County Board of Taxation and the Assessor's Office.

**RESOLUTION No. 2021:65**

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR THE YEAR OF 2021

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that pursuant to the provisions of N.J.S.A. 54:4-67, the following interest rates are hereby fixed for non-payment of taxes on or before the date when they would become delinquent:

Taxes.....8% per annum on the first \$1,500.00 delinquent

18% per annum on accounts in excess of \$1,500.00

BE IT FURTHER RESOLVED that there is accorded to the taxpayer a ten (10) day grace period for the payment of all municipal claims from the date when due, after which the payments on said municipal claims become delinquent and the interest payable there under as fixed by this resolution shall be calculated from the date the municipal claims first became due.

BE IT FURTHER RESOLVED that there is hereby established a penalty of 6% of the amount of delinquency to be charged to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to send a certified copy of this resolution to the Tax Collector, Tax Assessor and the Chief Financial Officer.

**RESOLUTION No. 2021:66**

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SIGN TAX OFFICE CHECKS AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN TAX OFFICE CHECKS IN HIS ABSENCE

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individuals are hereby authorized to sign checks from the tax office:

1. DANIELLE LIPPINCOTT, TAX COLLECTOR, is hereby authorized to sign and release checks as required from the Tax Office for the Year 2021.

2. JOSEPH PALUMBO, TOWNSHIP ADMINISTRATOR, is hereby authorized to sign and release checks in the absence of the Tax Collector.

BE IT FURTHER RESOLVED; that a copy of this Resolution shall be forwarded by the Township Clerk to Danielle Lippincott and Joseph Palumbo.

**RESOLUTION No. 2021:67**

RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES UNDER NEW JERSEY STATUTE 40A:5-17.1

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Danielle Lippincott, Tax Collector is authorized to cancel any Municipal charge refund or delinquency for any municipal charge of less than \$10.00 in accordance with N.J.S.A. 40A:5-17.1.

WHEREAS, the Township of Pennsauken, County of Camden and State of New Jersey has chosen Danielle Lippincott, Tax Collector, to process the cancellations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Collector is hereby authorized to adjust the records accordingly.

**RESOLUTION No. 2021:68**

A RESOLUTION AUTHORIZING TAX INSTALLMENT PAYMENT PLANS PRIOR TO TAX SALE

WHEREAS, THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN MAY CHOOSE TO REQUIRE THE TAX COLLECTOR TO OMIT FROM THE TAX SALE ANY PROPERTIES ON WHICH REGULAR, EQUAL MONTHLY INSTALLMENT PAYMENTS ARE BEING MADE; AND

WHEREAS, ANY INSTALLMENT AGREEMENT PLAN MUST REQUIRE INSTALLMENT PAYMENTS LARGE ENOUGH TO PAY OFF ALL DELINQUENT AMOUNTS INCLUDING INTEREST AND ALL OTHER CHARGES AND PENALTIES WITHIN FIVE (5) YEARS; AND

WHEREAS, THIS TYPE OF PLAN MUST NOT BE APPLIED TO PROPERTY THAT HAS ALREADY BEEN COVERED BY AN INSTALLMENT AGREEMENT PLAN IN THE PAST; AND

WHEREAS, ALL TAXES, ASSESSMENTS, AND OTHER MUNICIPAL LIENS FALLING DUE AFTER THE DATE OF THE AGREEMENT MUST BE PROMPTLY PAID; AND

WHEREAS, IF ANY INSTALLMENTS AUTHORIZED BY THE INSTALLMENT PLAN, OR ANY SUBSEQUENT TAXES OR CHARGES ARE NOT PAID WITHIN THIRTY (30) DAYS OF WHEN THEY BECOME DUE AND PAYABLE, THE AGREEMENT IS VOID IN WHICH CASE THE TAX COLLECTOR MUST PROCEED TO HOLD A TAX SALE AGAINST THE PROPERTY;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN, CHOOSES TO REQUIRE THE TAX COLLECTOR TO OMIT FROM THE TAX SALE ANY HOMEOWNER OCCUPIED PROPERTIES ON WHICH REGULAR, EQUAL, MONTHLY INSTALLMENT PAYMENTS ARE BEING MADE AND ALL CHARGES DUE AFTER THE AGREEMENT WAS SIGNED ARE BEING MADE. COMPLETION OF THE INSTALLMENT PLAN MUST OCCUR WITHIN TWO (2) YEARS.

BE IT FURTHER RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN, THAT THE TOWNSHIP ADMINISTRATOR, JOSEPH PALUMBO, IS HEREBY AUTHORIZED TO SIGN TAX INSTALLMENT PAYMENT PLANS FOR THE GOVERNING BODY. IF THE TOWNSHIP ADMINISTRATOR IS NOT AVAILABLE THE ACTING TOWNSHIP CLERK, PAMELA SCOTT-FORMAN, IS HERBY AUTHORIZED TO SIGN TAX INSTALLMENT PAYMENT PLANS FOR THE GOVERNING BODY.

**RESOLUTION No. 2021:69**

RESOLUTION AUTHORIZING EXECUTION OF GRANT AND LOAN AGREEMENT FOR MASTER AUTHORIZATION (Authorizes Administrator to file for NJ and Federal grants/loans)

WHEREAS, the Township of Pennsauken periodically desires to apply for and receive grants or loans from the State of New Jersey and/or the Federal Government to carry out various programs; and

WHEREAS, it is desirable to facilitate the processing of agreements with the State of New Jersey and/or the Federal Government providing for such grants or loans.

NOW, THEREFORE, BE IT RESOLVED by the Township of Pennsauken of the County of Camden and State of New Jersey that the Township Administrator is hereby authorized to file applications for grants or loans with the State of New Jersey and/or the Federal Government, and to execute such agreements and other documents as are required to receive such funds and agree on behalf of the Township of Pennsauken to such obligations and conditions as may pertain provided however that any such action requiring an appropriation of local funds not provided for in the municipal budget shall require approval of the governing body.

BE IT FURTHER RESOLVED that the Township of Pennsauken does hereby agree to be bound by all such actions as prescribed in the agreements and other documents required by the State of New Jersey and/or the Federal Government, and that a copy of this resolution, certified by the Township Clerk shall be filed with the Grant Services Office, at the time of filing for grants.

BE IT FURTHER RESOLVED that this authorization shall remain in effect through December 31 of the year succeeding the year in which this resolution is enacted.

**RESOLUTION No. 2021:70**

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE MORTGAGE DOCUMENTS

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the Township Administrator is hereby authorized to:

1. Execute documents creating mortgages payable to the Township of Pennsauken in accordance with our Economic Development Program or the sale of property where the Township Committee has approved the taking back of a mortgage.

2. Execute postponement of mortgages after he has satisfied himself that the Township of Pennsauken's interest is still adequately protected and that the subordinate second position is not inconsistent with the policy concerning community development improvement loans.
3. Execute cancellation and/or discharge of documents after he has satisfied himself that the mortgage payable to the Township of Pennsauken has been fully satisfied.

**RESOLUTION No. 2021:71**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENTS OF EMERGENCY MEDICAL SERVICES FEES**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the Township Administrator is hereby authorized for the year of 2021 to approve refunds of overpayments of Emergency Ambulance Services fees to the insurance company and/or the patients after receiving the proper documentation from Medical Billing Resources, Inc. (the Township's billing service company) verifying the overpayment.

BE IT FURTHER RESOLVED that a certified copy of this Resolution forwarded by the Township Clerk to Medical Billing Resources, Inc. and Captain Ed Paul Pennsauken Emergency Medical Services division of the Pennsauken Fire Company.

Committeeman Killion moved a motion to adopt the consent agenda  
Deputy Mayor Rafeh seconded  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions 72-74 Will Be Considered and Adopted by Consent Agenda (Public May Comment)**

**RESOLUTION No. 2021:72**

**RESOLUTION ESTABLISHING HOURLY RATE FOR LEGAL PROFESSIONALS**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey; that the hourly rate for legal services who are not under contract with the Township of Pennsauken shall be set at a range between \$125.00 and \$265.00 per hour.

BE IT FURTHER RESOLVED that certified copies of this resolution will be forwarded by the Township Clerk to Ron Crane, Chief Financial Officer and the Township Solicitor.

**RESOLUTION No. 2021:73**

**RESOLUTION AUTHORIZING PURCHASES FROM STATE CONTRACT VENDORS**

WHEREAS, in the past, the Township of Pennsauken has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time-to-time to obtain materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the year 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken and the County of Camden and the State of New Jersey that the purchases by the Township of Pennsauken, through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the

best interest of the Township of Pennsauken, and in those cases where bids have been sought by advertisement therefore and no bids are received.

BE IT FURTHER RESOLVED that a copy of this Resolution forwarded by the Township Clerk to Kaitlyn Ubil Purchasing Dept. and Ron Crane-Chief Financial Officer.

**RESOLUTION No. 2021:74**

**RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS**

BE IT RESOLVED by the Township of Pennsauken, in the County of Camden and State of New Jersey, that the Township Administrator is hereby authorized and instructed to cause a Notice to Bidders in connection with the bids to be received for the following:

Lawn, Turf, and Field Maintenance

Police Uniforms

Municipal Equipment and Vehicles

Greens Maintenance

Vehicles (Purchase, Lease, or Lease/Purchase)

Various Maintenance Contracts

Computers and related equipment

2021 Local Road Repaving Program

Storm Drainage Improvement Projects

Concrete Repair Program

Third Party Sub-Code Officials

Country Club Equipment

Fire Fighter Equipment

Pumper Replacement

Generator Installation

Ambulance

Municipal Pool Projects

HVAC Improvements

Demolition of Properties

Towing Services

Commerce Highway Repaving  
Improvements to Public Works Facility

Various Renovation Projects

Committeeman Killion moved a motion to adopt the consent agenda  
Deputy Mayor Rafeh seconded  
An affirmative 5/0 roll call vote was recorded

**The Following Resolutions Will Be Considered and Adopted Individually (Public May Comment)**

**RESOLUTION No. 2021:75**

RESOLUTION AUTHORIZING TEMPORARY APPROPRIATIONS PENDING FINAL ADOPTION OF THE 2021 BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body of a municipality may by resolution adopted prior to January 31st of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the 2021 budget for any contracts, commitments or payments necessary; and

WHEREAS, the date of the adoption of this resolution is prior to January 31, 2021; and

WHEREAS, 26.25% of the total appropriations made for all purposes in the budget for the 2020 fiscal year, excluding appropriations made for interest and debt redemption charges and capital improvements is the sum of Eight Million Eight Hundred Sixty-Eight Thousand Eight Hundred Eighty-Seven Dollars and Forty-eight cents.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that the Temporary appropriation of \$8,868,887.48 be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Committeeman Killion moved a motion to adopt resolution 2021:75

Committeeman Martinez seconded

An affirmative 5/0 roll call vote was recorded

**RESOLUTION No. 2021:76**

Resolution Authorizing Transfers between Budget Appropriations Pennsauken, Camden County, New Jersey

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year:

BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey that effective December 31, 2020, transfers between 2020 Budget Appropriations be made as follows:

**MUNICIPAL BUDGET**

<u>ACCOUNT #</u>	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FROM</u>	<u>TO</u>
0-01-204-428	INTEREST ON BONDS	O/E		\$ 100
0-01-511-101	ADMINISTRATIVE & EXECUTIVE	S/W	\$ 24,100	
0-01-511-303	ADMINISTRATIVE & EXECUTIVE	O/E	3,500	
0-01-512-101	TOWNSHIP CLERK	S/W	16,650	
0-01-514-101	ZONING BOARD	S/W	625	
0-01-514-431	ZONING BOARD	O/E		6,000
0-01-520-101	FINANCIAL ADMINISTRATION	S/W		6,850
0-01-521-101	PURCHASING	S/W		1,975
0-01-521-302	PURCHASING	O/E		3,925
0-01-530-101	TAX ASSESSOR	S/W		6,800
0-01-530-303	TAX ASSESSOR	O/E	700	
0-01-540-101	TAX COLLECTOR	S/W	1,900	

0-01-540-303	TAX COLLECTOR	O/E	3,250	
0-01-550-429	AUDIT SERVICES	O/E	1,000	
0-01-555-535	MAINT. OF TWP. OWNED PROPERTY	O/E	2,275	
0-01-560-101	LEGAL SERVICES	S/W		1,800
0-01-560-432	LEGAL SERVICES	O/E	12,725	
0-01-561-101	HUMAN RESOURCES	S/W		17,425
0-01-562-101	MUNICIPAL PROSECUTOR	S/W		125
0-01-570-101	MUNICIPAL COURT	S/W	15,200	
0-01-570-434	MUNICIPAL COURT	O/E	15,000	
0-01-580-531	ENGINEERING	O/E	2,200	
0-01-590-101	PUBLIC BUILDINGS & GROUNDS	S/W		2,525
0-01-590-392	PUBLIC BUILDINGS & GROUNDS	O/E	4,000	
0-01-610-101	PLANNING BOARD	S/W	2,475	
0-01-610-426	PLANNING BOARD	O/E		2,175
0-01-625-535	ECONOMIC DEVELOPMENT	O/E	1,800	
0-01-630-466	GROUP INSURANCE	O/E	\$ 87,175	
0-01-632-462	OTHER INSURANCE	O/E		\$ 13,275
0-01-633-472	WORKERS' COMPENSATION	O/E		113,050
0-01-650-101	BUREAU OF FIRE PREVENTION	S/W	28,600	
0-01-650-563	BUREAU OF FIRE PREVENTION	O/E	7,500	
0-01-655-101	FIRE DEPARTMENT	S/W		33,950
0-01-655-349	FIRE DEPARTMENT	O/E	4,500	
0-01-660-101	POLICE DEPARTMENT	S/W	118,875	
0-01-660-251	POLICE DEPARTMENT	O/E	40,000	
0-01-662-101	POLICE RESERVE	S/W		30,175
0-01-664-101	TRAFFIC CONTROL	S/W	20,250	
0-01-664-262	TRAFFIC CONTROL	O/E	4,600	
0-01-666-101	FIRST AID ORGANIZATION	S/W	2,200	
0-01-670-101	CONSTRUCTION OFFICIAL	S/W		58,700
0-01-670-391	CONSTRUCTION OFFICIAL	O/E	19,250	
0-01-682-101	PUBLIC WORKS	S/W		94,525
0-01-682-404	PUBLIC WORKS	O/E	3,000	
0-01-685-405	STREET LIGHTING	O/E	55,100	
0-01-686-405	ELECTRICITY	O/E		35,875
0-01-687-406	TELEPHONE	O/E	2,600	
0-01-688-405	NATURAL GAS OR PROPANE	O/E		9,825
0-01-690-101	TOWNSHIP GARAGE	S/W	3,850	
0-01-690-362	TOWNSHIP GARAGE	O/E		5,225
0-01-740-575	SENIOR CITIZENS OF PENNSAUEKN	O/E	1,500	

0-01-750-101	RECREATION	S/W		5,475
0-01-750-452	RECREATION	O/E	5,600	
0-01-755-101	SWIMMING POOL	S/W		5,075
0-01-755-331	SWIMMING POOL	O/E		4,125
0-01-760-573	CELEBRATION OF PUBLIC EVENTS	O/E	15,000	
0-01-765-602	HISTORICAL PRSERVATION	O/E	5,500	
0-01-800-598	CAPITAL IMPROVEMENT FUND	O/E		30,000
0-01-851-469	SOCIAL SECURITY SYSTEM	O/E		43,525

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TOTAL			\$ 532,500	\$ 532,500
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PENNSAUKEN GARBAGE DISTRICT

<u>ACCOUNT #</u>	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FROM</u>	<u>TO</u>
0-03-030-101	GARBAGE DISTRICT	SALARIES & WAGES		\$ 18,050
0-03-030-462	GARBAGE DISTRICT	OTHER INSURANCE	\$ 89,400	
0-03-030-469	GARBAGE DISTRICT	SOCIAL SECURITY SYSTEM		1,200
0-03-030-486	GARBAGE DISTRICT	DISPOSAL FEES		89,500
0-03-030-535	GARBAGE DISTRICT	OTHER EXPENSES	14,900	
0-03-030-536	GARBAGE DISTRICT	CLEAN-UP SPRUCE-UP PROGRAM	4,450	

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TOTAL			\$ 108,750	\$ 108,750
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GOLF COURSE UTILITY BUDGET

<u>ACCOUNT #</u>	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FROM</u>	<u>TO</u>
0-04-751-101	COUNTRY CLUB	SALARIES & WAGES	\$ 47,500	
0-04-753-405	COUNTRY CLUB	OTHER EXPENSES		\$ 45,000
0-04-790-598	COUNTRY CLUB	PAYMENT IN LIEU OF TAXES		10,000
0-04-851-469	COUNTRY CLUB	SOCIAL SECURITY SYSTEM	7,500	

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TOTAL			\$ 55,000	\$ 55,000
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Committeeman Killion moved a motion to adopt resolution 2021:76  
 Committeewoman Roberts seconded  
 An affirmative 5/0 roll call vote was recorded

**RESOLUTION NO, 2021:77**

Resolution Authorizing the Cancellation of Prior Year Outstanding Checks from Various Bank Accounts of the Township of Pennsauken

WHEREAS, there exist prior years outstanding checks on the books from various accounts of the Township of Pennsauken; and

WHEREAS, these prior years outstanding checks have been investigated and it has been



determined that these checks should be canceled;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, that the following prior years outstanding checks, the list of which are on file in the Finance Office, be canceled to their respective Current Funds for the year ended December 31, 2020.

FUND	BANK & ACCOUNT NUMBER	AMOUNT
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CURRENT FUND	REPUBLIC BANK - #1561928	\$ 455.00
CURRENT FUND	PNC BANK - #8101813576	1,273.50
PAYROLL	REPUBLIC BANK - #1562002	2,315.49
WORKERS COMP	REPUBLIC BANK - #1562053	53.50
COUNTRY CLUB OPERATING	REPUBLIC BANK - #1561952	500.00
<b>TOTAL</b>		<b>\$ 4,597.49</b>

Committeeman Killion moved a motion to adopt resolution 2021L77

Committeeman Martinez seconded

An affirmative r5/0 roll call vote was recorded

The Following Resolutions 78-81 Will Be Considered Individually (Public May Comment)

**RESOLUTION No. 2021:78**

Authorization for the Township of Pennsauken to apply for and accept a Sub Grant Award of the Federal Fiscal Year 2020 of the Department of Homeland Security Emergency Management Performance Grant Program Funding and for the Township Chief Financial Officer to amend the Budget and Certify the availability of Funds

WHEREAS, The Township of Pennsauken, Office of Emergency Management has been awarded an Emergency Management Agency Assistance Sub Award (EMAA), Award # FY20 EMPG-EMAA-0427 from the New Jersey State Police Office of Emergency Management. The Sub Grant, consisting of a total amount of up to \$10,000.00 Federal Funds, is for the purpose of enhancing the Township of Pennsauken’s ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Sub Grant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Township of Pennsauken Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Sub Grant Award that has been required by the said “New Jersey State Police Office of Emergency Management for the Sub Award period of July 1, 2020 through June 30, 2021; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Pennsauken accepts and authorizes the Pennsauken Office of Emergency Management to accept the award of the FY20 Homeland Security Emergency Management Performance Grant Program Sub Grant in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management for purposes described in the application; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of up to

\$10,000.00, which is now available from the New Jersey State Police Office of Emergency Management from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of up to \$10,000.00 is hereby appropriated under the caption FY20 Homeland Security Emergency Management Performance

BE IT FURTHER RESOLVED that the Township Chief Financial Officer and the Township Director of Emergency Management are authorized to sign the appropriate Sub grant award documents; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Government Services, The Township Administrator, the Township Chief Financial Officer, the County Division of Emergency Management and the Office of the Treasury.

Committeeman Killion moved a motion to adopt resolution 2021:79

Committeeman Martinez seconded

An affirmative 5/0 roll call vote was recorded

**RESOLUTION No. 2021:79**

Resolution Authorizing the Township of Pennsauken, New Jersey through the Township of Pennsauken Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Township of Pennsauken to Request and Acquire Excess Department of Defense Equipment

WHEREAS, The United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to Municipal and County LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N. J. S. A. 40A:5-30.2 requires that the governing body of the municipality or County approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW, THEREFOR BE IT RESOLVED by the Township of Pennsauken of Pennsauken, New Jersey that the Township of Pennsauken Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2021 to December 31, 2021 and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies or equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Township of Pennsauken Police Department, without restrictions; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department is hereby authorized to obtain control of equipment “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: See attached list labeled Exhibit A; and

BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Township of Pennsauken Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; and requests to acquire “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current year from January 1, 2021 to December 31, 2021

Committeeman Killion moved a motion to adopt resolution 2021:79  
Deputy Mayor Rafeh seconded the motion  
An affirmative 5/0 roll call vote was recorded

**RESOLUTION No. 2021:80**

Resolution Supporting Remediation and Redevelopment at Former Puratex Site 6714 Wayne Avenue (Block 2214 lot 2) Pennsauken, Camden County, NJ 08109

WHEREAS, the Township of Pennsauken has determined that there has been, or it suspects that there has been, a discharge of hazardous substances or a hazardous waste on the Property.

WHEREAS, the Township of Pennsauken authorizes application to the Hazardous Discharge Site Remediation Fund (HDSRF) for funding for the assessment and investigation of the Former Puratex Site, 6714 Wayne Avenue (Block 2214 lot 2) in order to determine the extent or the existence of any hazardous substance or hazardous waste.

WHEREAS, the Township *intends to acquire* the property by voluntary conveyance for the purposes of redevelopment.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Pennsauken is committed to the redevelopment of 6714 Wayne Avenue (Block 2214 lot 2) for the purpose of public parking, consistent with the Master Plan and Zoning Ordinance, within a three-year period after the completion of the remediation of this site either through the planned redevelopment project or through alternate redevelopment.

Committeeman Killion moved a motion to adopt resolution 2021:80  
Committeewoman Roberts seconded  
An affirmative 5/0 roll call vote was recorded

**RESOLUTION No. 2021:81**

Resolution rescinding resolution 2020:237 approval of liquor license #0427-33-032-006 DJ Beverage for 2020-2021

WHEREAS, the Township of Pennsauken adopted Resolution 2020:237 at its meeting of September 17, 2020, and;

WHEREAS, the State Alcoholic Beverage Commission notified the Clerk's office the licensee did not complete a 1239 form in a timely manner;

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Pennsauken, Camden County hereby rescinds Resolution 2020:237.

Committeeman Killion moved a motion to adopt resolution 2021:81

Deputy Mayor Rafeh seconded

An affirmative 5/0 roll call vote was recorded

**ORDINANCE(s)**

**ORDINANCES ON FIRST READING (No public comment)**

**2021:01**

ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, NEW JERSEY, CANCELLING CERTAIN UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING SUCH UNFUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Township Committee of the Township of Pennsauken, County of Camden, New Jersey ("Township") (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following unfunded appropriation remaining as a balance in Bond Ordinance 2020-03 ("Bond Ordinance") heretofore adopted by the Township Committee on March 5, 2020 is hereby cancelled:

<u>Bond Ordinance Section</u>	<u>Purpose/Improvement</u>	<u>Amount of Unfunded Appropriation to be Cancelled</u>
7(G)	Acquisition of Equipment for Police Department	\$100,000

Section 2. The amount of \$100,000, which represents the unfunded appropriation cancelled from Section 7(G) of the Bond Ordinance described in Section 1 hereof, is hereby re-appropriated from said Bond Ordinance to Section 7(M) of said Bond Ordinance for the acquisition of various equipment for various public buildings in the Township, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto.

Section 3. The remaining funded and unfunded appropriation balances as authorized by the Bond Ordinance shall be unaffected by this ordinance and shall remain available for the uses set forth therein.

Section 4. The average period of usefulness of the purposes referred to in Sections 2 and 3 hereof, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than 6.42 years.

Section 5. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and available for inspection.

Section 6. The improvements authorized hereby are not current expenses and are general improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 7. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Committeeman Killion moved a motion to approve on FIRST reading  
Deputy mayor Rafeh seconded  
An affirmative roll call vote on FIRST reading

**2021:02**

AN ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY CREATING ARTICLE XIV STORMWATER CONTROL IN THE CODE BOOK OF THE TOWNSHIP OF PENNSAUKEN

ARTICLE XIV

Section 141-132. Scope and Purpose:

A. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this article is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section 141-133.

C. Applicability

1. This ordinance shall be applicable to the following major developments:
  - a. Non-residential major developments; and
  - b. Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.

2. This ordinance shall also be applicable to all major developments undertaken by the Township of Pennsauken.

D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any

other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

Section 141-133. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" be always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

“CAFRA Centers, Cores or Nodes” means those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

“CAFRA Planning Map” means the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

“Community basin” means an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-

5.2(g), for an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this chapter.

“Compaction” means the increase in soil bulk density.

“Contributory drainage area” means the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

“Core” means a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

“County review agency” means an agency designated by the County Board of Chosen Freeholders to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be:

1. A county planning agency or
2. A county water resource association created under N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

“Department” means the Department of Environmental Protection.

“Designated Center” means a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

“Design engineer” means a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

“Development” means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlarge-enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.*

In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act, N.J.S.A 4:1C-1 *et seq.*

“Disturbance” means the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Milling and repaving is not considered disturbance for the purposes of this definition.

“Drainage area” means a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

“Environmentally constrained area” means the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

“Environmentally critical area” means an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department’s Landscape Project as approved by the Department’s Endangered and Nongame Species Program.

“Empowerment Neighborhoods” means neighborhoods designated by the Urban Coordinating Council “in consultation and conjunction with” the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

“Erosion” means the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

“Green infrastructure” means a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.

"HUC 14" or "hydrologic unit code 14" means an area within which water drains to a particular receiving surface water body, also known as a subwatershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

“Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

“Infiltration” is the process by which water seeps into the soil from precipitation.

“Lead planning agency” means one or more public entities having stormwater management planning authority designated by the regional stormwater



management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

“Major development” means an individual “development,” as well as multiple developments that individually or collectively result in:

1. The disturbance of one or more acres of land since February 2, 2004;
2. The creation of one-quarter acre or more of “regulated impervious surface” since February 2, 2004;
3. The creation of one-quarter acre or more of “regulated motor vehicle surface” since December 17; or
4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of “major development”, but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered “major development.”

“Motor vehicle” means land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

“Motor vehicle surface” means any pervious or impervious surface that is intended to be used by “motor vehicles” and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, racetracks, and runways.

“Municipality” means any city, borough, town, township, or village.

“New Jersey Stormwater Best Management Practices (BMP) Manual” or “BMP Manual” means the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this chapter. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department’s determination as to the ability of that best management practice to contribute to compliance with the standards contained in this chapter. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this chapter, provided the design engineer demonstrates to the municipality, in accordance

with Section 141-135. F. of this ordinance and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this chapter.

“Node” means an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

“Nutrient” means a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

“Person” means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

“Pollutant” means any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. “Pollutant” includes both hazardous and nonhazardous pollutants.

“Recharge” means the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

“Regulated impervious surface” means any of the following, alone or in combination:

1. A net increase of impervious surface;
2. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a “new stormwater conveyance system” is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
3. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or
4. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

“Regulated motor vehicle surface” means any of the following, alone or in combination:

1. The total area of motor vehicle surface that is currently receiving water;
2. A net increase in motor vehicle surface; and/or quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

“Sediment” means solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

“Site” means the lot or lots upon which a major development is to occur or has occurred.

“Soil” means all unconsolidated mineral and organic material of any origin.

“State Development and Redevelopment Plan Metropolitan Planning Area (PA1)” means an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State’s future redevelopment and revitalization efforts.

“State Plan Policy Map” is defined as the geographic application of the State Development and Redevelopment Plan’s goals and statewide policies, and the official map of these goals and policies.

“Stormwater” means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities or conveyed by snow removal equipment.

“Stormwater management BMP” means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management BMP may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

“Stormwater management measure” means any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

“Stormwater runoff” means water flow on the surface of the ground or in storm sewers, resulting from precipitation.

“Stormwater management planning agency” means a public body authorized by legislation to prepare stormwater management plans.

“Stormwater management planning area” means the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific portion of that area identified in a stormwater management plan prepared by that agency.

“Tidal Flood Hazard Area” means a flood hazard area in which the flood elevation resulting from the two-, 10-, or 100-year storm, as applicable, is governed by tidal flooding from the Atlantic Ocean. Flooding in a tidal flood hazard area may be contributed to, or influenced by, stormwater runoff from inland areas, but the depth of flooding generated by the tidal rise and fall of the Atlantic Ocean is greater than flooding from any fluvial sources. In some situations, depending upon the extent of the storm surge from a particular storm event, a flood hazard area may be tidal in the 100-year storm, but fluvial in more frequent storm events.

“Urban Coordinating Council Empowerment Neighborhood” means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

“Urban Enterprise Zones” means a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

“Urban Redevelopment Area” is defined as previously developed portions of areas:

1. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
2. Designated as CAFRA Centers, Cores or Nodes;
3. Designated as Urban Enterprise Zones; and
4. Designated as Urban Coordinating Council Empowerment Neighborhoods.

“Water control structure” means a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

“Waters of the State” means the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

“Wetlands” or “wetland” means an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

Section 141-134. Design and Performance Standards for Stormwater Management Measures

- A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality treatment as follows:
  - 1. The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.
  - 2. The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.
  
- B. The standards in this ordinance apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules.

Section 141-135. Stormwater Management Requirements for Major Development

- A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with Section 141-141.
  
- B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlnebergi* (bog turtle).
  
- C. The following linear development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section 141-135.P, Q and R:
  - 1. The construction of an underground utility line provided that the disturbed areas are revegetated upon completion;
  - 2. The construction of an aboveground utility line provided that the existing conditions are maintained to the maximum extent practicable; and
  - 3. The construction of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material.
  
- D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section 141-135.O, P, Q and R may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the following conditions are met:
  - 1. The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;

2. The applicant demonstrates through an alternative's analysis, that through the use of stormwater management measures, the option selected complies with the requirements of Section 141-135.O, P, Q and R to the maximum extent practicable;
  3. The applicant demonstrates that, in order to meet the requirements of Section 141-135.O, P, Q and R, existing structures currently in use, such as homes and buildings, would need to be condemned; and
  4. The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under IV.D.3 above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of Section 141-135.O, P, Q and R that were not achievable onsite.
- E. Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management

Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in Section 141-135.O, P, Q and R. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department's website at:

[https://njstormwater.org/bmp\\_manual2.htm](https://njstormwater.org/bmp_manual2.htm).

- F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this ordinance the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

Table 1 Green Infrastructure BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity				
Best Management Practice	Stormwater Runoff Quality TSS Removal Rate	Stormwater Runoff Quantity	Groundwater Recharge	Minimum Separation from Seasonal High-Water Table (feet)
Cistern	0	Yes	No	--
Dry Well <sup>(a)</sup>	0	No	Yes	2
Grass Swale	50 or less	No	No	2 <sup>(e)</sup>
Green Roof	0	Yes	No	--
Manufactured Treatment Device <sup>(a) (g)</sup>	50 or 80	No	No	Dependent upon the device
Pervious Paving System <sup>(a)</sup>	80	Yes	Yes <sup>(b)</sup>	2 <sup>(b)</sup>
			No <sup>(c)</sup>	1 <sup>(c)</sup>
Small-Scale Bioretention Basin <sup>(a)</sup>	80 or 90	Yes	Yes <sup>(b)</sup>	2 <sup>(b)</sup>
			No <sup>(c)</sup>	1 <sup>(c)</sup>
Small-Scale Infiltration Basin <sup>(a)</sup>	80	Yes	Yes	2
Small-Scale Sand Filter	80	Yes	Yes	2
Vegetative Filter Strip	60-80	No	No	--

Green Infrastructure BMPs for Stormwater Runoff Quantity (or for Groundwater Recharge and/or Stormwater Runoff Quality with a Waiver or Variance from N.J.A.C. 7:8-5.3)				
Best Management Practice	Stormwater Runoff Quality TSS Removal Rate (percent)	Stormwater Runoff Quantity	Groundwater Recharge	Minimum Separation from Seasonal High Water Table (feet)
Bioretention System	80 or 90	Yes	Yes <sup>(b)</sup> No <sup>(c)</sup>	2 <sup>(b)</sup> 1 <sup>(c)</sup>
Infiltration Basin	80	Yes	Yes	2
Sand Filter <sup>(b)</sup>	80	Yes	Yes	2
Standard Constructed Wetland	90	Yes	No	N/A
Wet Pond <sup>(d)</sup>	50-90	Yes	No	N/A

Table 3 BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity				
Best Management Practice	Stormwater Runoff Quality TSS Removal Rate (percent)	Stormwater Runoff Quantity	Groundwater Recharge	Minimum Separation from Seasonal High Water Table (feet)
Blue Roof	0	Yes	No	N/A



Extended Detention Basin	40-60	Yes	No	1
Manufactured Treatment Device <sup>(h)</sup>	50 or 80	No	No	Dependent upon the device
Sand Filter <sup>(c)</sup>	80	Yes	No	1
Subsurface Gravel Wetland	90	No	No	1
Wet Pond	50-90	Yes	No	N/A

Notes to Tables 1, 2, and 3:

- (a) subject to the applicable contributory drainage area limitation specified at Section 141-135. O.2;
- (b) designed to infiltrate into the subsoil;
- (c) designed with underdrains;
- (d) designed to maintain at least a 10-foot-wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;
- (e) designed with a slope of less than two percent;
- (f) designed with a slope of equal to or greater than two percent;
- (g) manufactured treatment devices that meet the definition of green infrastructure at Section 141-133;
- (h) manufactured treatment devices that do not meet the definition of green infrastructure at Section 141-133.

G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with Section 141-137. B. Alternative stormwater management measures may be used to satisfy the requirements at Section 141-135.O only if the measures meet the definition of green infrastructure at Section 141-133. Alternative stormwater management measures that function in a similar manner to a BMP listed at subsection O.2 are subject to the contributory drainage area limitation specified at subsection O.2 for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this

subsection that do not function in a similar manner to any BMP listed at subsection O.2 shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Section 141-135.D is granted from Section 141-135. O.

- H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts. Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high-water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.
- I. Design standards for stormwater management measures are as follows:
  - 1. Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical areas; wetlands; flood-prone areas; slopes; depth to seasonal high-water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);
  - 2. Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of Section 141-139.C;
  - 3. Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, 7.4, and 7.5 shall be deemed to meet this requirement;
  - 4. Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at Section 141-139; and
  - 5. The size of the orifice at the intake to the outlet from the stormwater management BMP shall be a minimum of two and one-half inches in diameter.
- J. Manufactured treatment devices may be used to meet the requirements of this subchapter, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at Section 141-133 may be used only under the circumstances described at Section 141-135. O.4.

- K. Any application for a new agricultural development that meets the definition of major development at Section 141-133 shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at Sections 141-135.O, P, Q and R and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.
- L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 141-135.P, Q and R shall be met in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of compliance with any one or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.
- M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded in the Office of the Clerk of Camden County. A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 141-135.O, P, Q and R and shall identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to Section 141-141. B.5. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within 180 calendar days of the authorization granted by the municipality.
- N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to Section 141-135 of this ordinance and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Camden County Clerk's Office and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with M above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with M above.

O. Green Infrastructure Standards

1. This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.
2. To satisfy the groundwater recharge and stormwater runoff quality standards at Section 141-135.P and Q, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at Section 141-135. F. and/or an alternative stormwater management measure approved in accordance with Section 141-135. G. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

Best Management Practice	Maximum Contributory Drainage Area
Dry Well	1 acre
Manufactured Treatment Device	2.5 acres
Pervious Pavement Systems	Area of additional inflow cannot exceed three times the area occupied by the BMP
Small-scale Bioretention	2.5 acres
Small-scale Infiltration Basin	2.5 acres
Small-scale Sand Filter	2.5 acres

3. To satisfy the stormwater runoff quantity standards at Section 141-135.R, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with Section 141-135. G.
4. If a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Section 141-135.D is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with Section 141-135.G may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 141-135.P, Q and R.
5. For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at Section 141-135.P, Q and R, unless the project is granted a waiver from strict compliance in accordance with Section 141-135. D.

P. Groundwater Recharge Standards

1. This subsection contains the minimum design and performance standards for groundwater recharge as follows:
2. The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at Section 141-136, either:
  - i. Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
  - ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the 2-year storm is infiltrated.
3. This groundwater recharge requirement does not apply to projects within the “urban redevelopment area,” or to projects subject to 4 below.
4. The following types of stormwater shall not be recharged:
  - i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan or landfill closure plan and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and
  - ii. Industrial stormwater exposed to “source material.” “Source material” means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

#### Q. Stormwater Runoff Quality Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface.
2. Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm as follows:
  - i. Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from the net increase of motor vehicle surface.

- ii. If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average.
3. The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with 2 above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.
4. The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4, below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

Table 4 - Water Quality Design Storm Distribution

Time (Minutes)	Cumulative Rainfall (Inches)	Time (Minutes)	Cumulative Rainfall (Inches)	Time (Minutes)	Cumulative Rainfall (Inches)
1	0.00166	41	0.1728	81	1.0906
2	0.00332	42	0.1796	82	1.0972
3	0.00498	43	0.1864	83	1.1038
4	0.00664	44	0.1932	84	1.1104
5	0.00830	45	0.2000	85	1.1170
6	0.00996	46	0.2117	86	1.1236
7	0.01162	47	0.2233	87	1.1302
8	0.01328	48	0.2350	88	1.1368
9	0.01494	49	0.2466	89	1.1434
10	0.01660	50	0.2583	90	1.1500
11	0.01828	51	0.2783	91	1.1550
12	0.01996	52	0.2983	92	1.1600
13	0.02164	53	0.3183	93	1.1650
14	0.02332	54	0.3383	94	1.1700
15	0.02500	55	0.3583	95	1.1750
16	0.03000	56	0.4116	96	1.1800
17	0.03500	57	0.4650	97	1.1850
18	0.04000	58	0.5183	98	1.1900
19	0.04500	59	0.5717	99	1.1950
20	0.05000	60	0.6250	100	1.2000
21	0.05500	61	0.6783	101	1.2050
22	0.06000	62	0.7317	102	1.2100
23	0.06500	63	0.7850	103	1.2150
24	0.07000	64	0.8384	104	1.2200
25	0.07500	65	0.8917	105	1.2250
26	0.08000	66	0.9117	106	1.2267
27	0.08500	67	0.9317	107	1.2284
28	0.09000	68	0.9517	108	1.2300
29	0.09500	69	0.9717	109	1.2317
30	0.10000	70	0.9917	110	1.2334
31	0.10660	71	1.0034	111	1.2351
32	0.11320	72	1.0150	112	1.2367
33	0.11980	73	1.0267	113	1.2384
34	0.12640	74	1.0383	114	1.2400
35	0.13300	75	1.0500	115	1.2417
36	0.13960	76	1.0568	116	1.2434
37	0.14620	77	1.0636	117	1.2450
38	0.15280	78	1.0704	118	1.2467
39	0.15940	79	1.0772	119	1.2483
40	0.16600	80	1.0840	120	1.2500

5. If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

$$R = A + B - (A \times B) / 100,$$

Where

*R* = total TSS Percent Load Removal from application of both BMPs, and

*A* = the TSS Percent Removal Rate applicable to the first BMP

*B* = the TSS Percent Removal Rate applicable to the second BMP.

6. Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated

from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in Section 141-135.P, Q and R.

7. In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.
8. The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.
9. Pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-11.2(j)3. i, runoff from the water quality design storm that is discharged within a 300-foot riparian zone shall be treated in accordance with this subsection to reduce the post-construction load of total suspended solids by 95 percent of the anticipated load from the developed site, expressed as an annual average.
10. This stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.

#### R. Stormwater Runoff Quantity Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.
2. In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at Section 141-136, complete one of the following:
  - i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the 2-, 10-, and 100-year storm events do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
  - ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the 2-, 10- and 100-year storm events and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
  - iii. Design stormwater management measures so that the post-construction peak runoff rates for the 2-, 10- and 100-year storm events are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or
  - iv. In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with 2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood



damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.

3. The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

Section 141-136. Calculation of Stormwater Runoff and Groundwater Recharge:

A. Stormwater runoff shall be calculated in accordance with the following:

1. The design engineer shall calculate runoff using one of the following methods:

- i. The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds (TR-55)*, dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

[https://www.nrcs.usda.gov/Internet/FSE\\_DOCUMENTS/stelprdb1044171.pdf](https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf)

or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or

- ii. The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:

<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>.

2. For the purpose of calculating runoff coefficients and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "runoff coefficient" applies to the NRCS methodology above at Section 141-136. A.1.i and the Rational and Modified Rational Methods at Section 141-136. A.1. ii. A runoff coefficient or a groundwater recharge land cover

for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

3. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.
- 4.
5. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
6. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

- B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32, A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/greport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420  
Mail Code 29-01, Trenton, New Jersey 08625-0420.

Section 141-137. Sources for Technical Guidance:

- A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at:

[http://www.nj.gov/dep/stormwater/bmp\\_manual2.htm](http://www.nj.gov/dep/stormwater/bmp_manual2.htm).

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.

2. Additional maintenance guidance is available on the Department's website at:

[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm).

- B. Submissions required for review by the Department should be mailed to:

The Division of Water Quality, New Jersey Department of Environmental Protection, Mail Code 401-02B, PO Box 420, Trenton, New Jersey 08625-0420.

Section 141-138. Solids and Floatable Materials Control Standards:

- A. Site design features identified under Section 141-135.F above, or alternative designs in accordance with Section 141-135.G above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 141-138. A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
  - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
  - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
2. The standard in A.1. above does not apply:

- i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- iii. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
  - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
  - b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- iv. Where flows are conveyed through a trash rack that has parallel bars with one inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

#### Section 141-139. Safety Standards for Stormwater Management Basins:

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management BMPs. This section applies to any new stormwater management BMP.
- B. The provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and ordinances may, pursuant to their authority, require existing stormwater management BMPs to be retrofitted to meet one or more of the safety standards in Section 141-139. C.1, 141-139. C.2, and 141-139. C.3 for trash racks, overflow grates, and escape provisions at outlet structures.
- C. Requirements for Trash Racks, Overflow Grates and Escape Provisions
  - 1. A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management BMP to ensure proper functioning of the BMP outlets in accordance with the following:

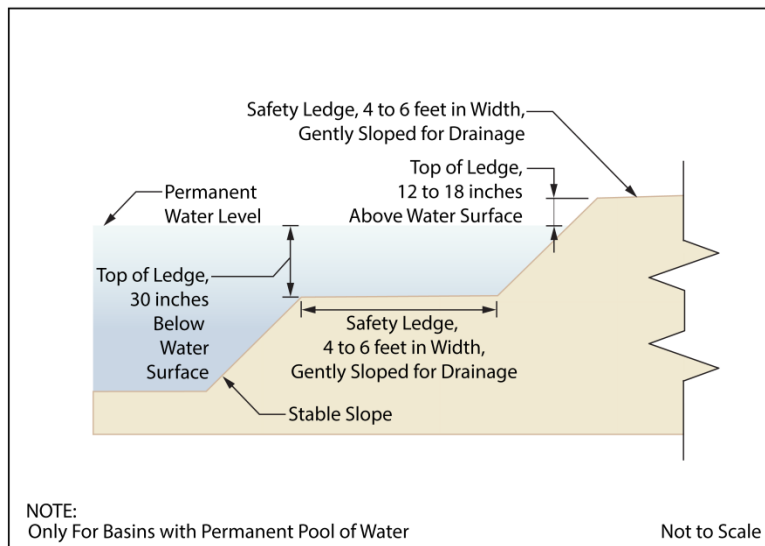
- i. The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;
  - ii. The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;
  - iii. The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack; and
  - iv. The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.
2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
  - i. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
  - ii. The overflow grate spacing shall be no less than two inches across the smallest dimension
  - iii. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.
3. Stormwater management BMPs shall include escape provisions as follows:
  - i. If a stormwater management BMP has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management BMPs. With the prior approval of the municipality pursuant to VIII.C, a free-standing outlet structure may be exempted from this requirement;
  - ii. Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface, and the second step shall be located one to one and one-half feet above the permanent water surface. See VIII.E for an illustration of safety ledges in a stormwater management BMP; and
  - iii. In new stormwater management BMPs, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

#### D. Variance or Exemption from Safety Standard

A variance or exemption from the safety standards for stormwater management BMPs may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

#### E. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



**Section 141-140. Requirements for a Site Development Stormwater Plan:**

**A. Submission of Site Development Stormwater Plan**

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section 141-140.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit the number of copies as required by the board, of the materials listed in the checklist for site development stormwater plans in accordance with Section 141-140.C of this ordinance.

**B. Site Development Stormwater Plan Approval**

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

**C. Submission of Site Development Stormwater Plan**

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the

following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

## 2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

## 3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

## 4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Sections 141-134 through 141-136 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

## 5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

## 6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section 141-135 of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high-water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

#### 7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 141-141.

#### 8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section 141-140. C.1 through 141-140. C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

#### Section 141-141. Maintenance and Repair:

##### A. Applicability

Projects subject to review as in Section 141-132.C of this ordinance shall comply with the requirements of Section 141-141.B and 141-141. C.

##### B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
3. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this



responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.

4. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
5. If the party responsible for maintenance identified under Section 141-141. B.3 above is not a public agency, the maintenance plan and any future revisions based on Section 141-141. B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
6. Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
7. The party responsible for maintenance identified under Section 141-141. B.3 above shall perform all of the following requirements:
  - i. maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
  - ii. evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
  - iii. retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Section 141-141X.B.6 and B.7 above.
8. The requirements of Section 141-141. B.3 and B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.
9. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately

proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53

Section 141-142. Penalties:

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any

building, structure or land in violation of this ordinance shall be subject to the penalties within this chapter under Section 141-16.

Section 141-143. Severability:

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 141-144. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Committeeman Killion moved a motion to approve ordinance 2021:01 on FIRST reading  
Committeeman Martinez seconded  
An affirmative 5/0 roll call vote on FIRST reading was recorded

Mayor DiBattista requested Acting Clerk Scott-Forman to read the Mayor's appointments, which are as follows:

**MAYOR'S APPOINTMENTS 2021**

Appointing Chair of the Environmental Commission One Year (ANA FERNANDEZ)

Appointing a Member to the Environmental Commission for a Three-Year appointment through 2023 (STEPHANIE LAURICK)

Appointing a Member to the Environmental Commission for a Three-Year appointment through 2023 as the Planning Board Representative (BEVERLY BURRIS)

Appointing an Alternate #1 Member to the Environmental Commission through 2022 (LINDA RUBIANO)

Appointing a Class I Representative for Mayor to Planning Board for One year (SHAKIR ALI)

Appointing a Class II Member to the Planning Board for One year (LARRY CARDWELL)

Planning Board Class III member (COMMITTEEWOMAN ROBERTS)

Appointing a Full Member to the Planning Board for a Four-year term through 2024 (TRUDY PAINTER)

Appointing a Full Member to the Planning Board for an unexpired term through 2021 (MATTHEW McDevitt)

Appointing a Planning Board Alternate #1 for a Two-year term through 2022 (BEVERLY BURRIS)

Appointing a planning Board Alternate #2 for an unexpired term through 2021 (MELVIN LITTLE)

Madam Clerk also read the following into the record:

Mayor & Committee  
Department Responsibilities

Marco DiBattista  
Administrative & Executive Finance  
Country Club

Jessica Rafeh  
Director of Public Safety  
Economic Development

Tim Killion  
Public Events  
Public Works  
Buildings & Property Maintenance  
Pennsauken Historical Society

Vince Martinez  
Parks & Recreation  
Zoning Board  
Shade Tree Commission  
Environmental Commission

Nikki Roberts  
Library  
Youth Programming  
Planning Board  
Senior Affairs  
Special Needs Services

**Committee Comments**

Each member of the Township Committee spoke individually but collectively stated they are excited for the new year and look forward to working with each other and for the residents of Pennsauken Township.

**Public comments**

No public wished to comment.

Committeeman Killion moved to adjourn  
Committeewoman Roberts seconded  
An affirmative 5/0 voice vote was recorded

The 2021 Reorganization meeting of the Township Committee of the Township of Pennsauken adjourned at 7:31 pm.

Respectfully submitted,

Pamela Scott-Forman  
Acting Township Clerk

Approved: February 18, 2021